



Local Partner of



2023

**LOCAL TRAINING
BROCHURE**



www.meqstarglobal.com
info.meqstarglobal.com



www.htcconsults.com
info@htcconsults.com

INTRODUCTION

Meqstar Global Ltd is a local partner of Hammersmith training consult (HTC) Uk. It provides capacity building solutions spanning Technical and Management areas to public and private sector organisation. It is our belief that an organisation is only as good as its productive workforce, and that the attainment of relevant skills and knowledge is a sine-qua-non to ultimate personal development, performance and success in the very dynamic business world. Consequently, our Open and Bespoke programmes have been developed to provide requisite knowledge to enhance optimal learning in a very informal and conducive environment. Our array of programmes which are backed by practical case studies are by high caliber and experienced resource persons. Our objective is to contribute to the advancement and transformation to a knowledge-based society through that provision of programmes of the highest caliber, which directly address the current needs and demands of both individuals and industry. We take pride in our ability to respond quickly to market needs and provide you with quality learning programmes that are dynamic, leading edge and up to date.

OPEN COURSES

Our open courses have been designed to meet your expectations and to ensure optimal learning in a very conducive environment. The delivery of the programmes by our highly experienced and knowledge resource persons will adequately equip your staff in dealing with the ever-changing challenges of the business world. Delegates will be provided with extensive course materials covering the span of training topics and will also have access to our team of professional trainers.

BESPOKE TRAINING

Meqstar Global Ltd also specializes in bespoke or Tailored (“In Company”) training. We have the capabilities to develop specialized courses for you based on specific areas directly suited to you and your organization. This enables us to cut down on costs so that the benefits are passed on to you and your organization.

PROCUREMENT SERVICES

Our services help clients optimize their performance and profitability through the delivery of efficient and value adding services to enhance our client’s business goals. Our process develops a secure and responsive supply base that is capable of providing

quality, delivery, cost, technologies, flexibility services to meet the current and future business need of our clients. For client's procurement needs, we have a strategic sourcing solution for business of all sizes, from the small to the highly rated ones. Our teams have worked on various projects together and you will benefit from the collective knowledge of our experience and market intelligence. Our experienced sourcing professionals work closely with clients' in-house staff to increase the efficiency of operations by using proven sourcing and purchasing strategies best practices, innovation technologies and an unsurpassed database of market intelligence to help our clients achieve the maximum level of saving possible.

CONSULTANCY SERVICES

We offer consultancy service in the following areas; Project management, Business consulting services, Management consulting, Conduct of feasibility studies, Executive e-business etc. Our consulting services focus on our clients' most critical issues and opportunities across all industries and geographies. We bring deep, functional expertise, and are known for our holistic perspective: we capture value across boundaries and between the silos of any organisation. We have proven a multiplier effect from optimizing the sum of the parts, not just the individual pieces. We approach every client's business as if it were our own. We believe a consulting firm should be more than an advisor. We put ourselves in our clients' shoes, align our incentive with their objectives and collaborate to unlock the full potential of their business.

AREA OF SERVICES

- OPEN COURSES
- BESPOKE TRAINING
- PROCUREMENT SERVICES
- CONSULTANCY SERVICES

DIGITAL INNOVATION: STRATEGIES FOR WINNING IN THE DIGITAL AGE

OVERVIEW

Scale and efficiency used to be the driving forces for industry leaders, but in the digital age, success depends on being able to innovate with technology and new business models. With developments such as artificial intelligence (AI), 3-D printing, and the Internet of Things causing waves of disruption, adapting requires far more than learning to use technology. This course has been designed to equip participants with the means by which they can be creative and innovative in the digital age.

OBJECTIVE

At the end of this course participants will:

- Understand how to develop and execute a digital strategy
- Understand how to become a much more agile organization and beat the competition
- Be creative and innovative to develop new ways of accomplishing tasks

OUTLINE

- Overview of Digital Innovation: Strategies for Winning in the Digital Age
- The Digital Business Transformation Journey
- Digital Strategy: Platforms and Ecosystems Strategy
- Corporate Digital Responsibility
- Emerging Trends for Leaders in a Digital era
- Digital Culture for Digital Transformation
- Digital Transformation Governance
- The Future of Customer Experience
- Future-Proof Winning Agile Leadership Mindsets in a Digital era
- The Culture of Digital Business Transformation
- Emerging Technologies
- Digital Innovation and the Future of Digital Marketing
- Digital Transformation Trends & Statistics

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th February, 17th – 21st April, 3rd – 7th July, 28th Aug – 1st September, 25th – 29th September

Enugu: 19th – 23rd June

Nasarawa: 10th – 14th July, 13th – 17th November

Course Fee: ₦550,000

Duration: 1 Week

SOCIO-ECONOMIC IMPACT OF TELECOMS OVERVIEW

Countries and sectors equipped with the requisite telecommunications systems are rapidly moving into post-industrial, information-based economy growth. Telecommunication sector across the globe has been identified as one with generic effect on almost all other sectors of the economy. Its function in any economy is described as a strategic one aimed at promoting economic growth and as one that has the linkages with other sectors. For the developing world, a modern telecommunications infrastructure is not only essential for domestic economic growth, but a prerequisite for participation in increasingly competitive world markets and for attracting new investments.

OBJECTIVES

The Objectives of the course are to:

- Enable participants document the growth in telecommunication investment, infrastructure and its impact on the socio-economic fabric of the world
- Enable participants identify factors responsible for the positive contribution of the telecommunications industry to socio-economic development
- Make the participants indicate positive policies and regulatory interventions that are required to sustain investment levels and improve on the sector's contribution to the socio-economic development
- Ascertain the best way to capture and present relevant telecommunication statistics to be used for economic planning and nation building.

OUTLINE

- Overview of Socio-Economic Impact of Telecoms.
- Transaction Costs and Telecommunications
- Telecommunications and Externalities
- Telecommunications Contribution to Economic Growth: Business Perspective
- Relationship Between Telecommunications and Economic Activity
- Fixed vs. Mobile Broadband – Economic Impact by Level of Development
- Mobile Broadband and its Impact on the Economy
- Relationship Between Productivity and Development in Telecommunications

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th February, 17th – 21st April, 1st – 5th May, 25th – 29th September, 6th – 10th November

Nasarawa: 17th – 21st April, 19th – 23rd June

Course Fee: ₦550,000

Duration: 1 Week

STRATEGIC LEADERSHIP: ENHANCING YOUR PERSONAL EFFECTIVENESS

Overview

Strategic leadership is a core requirement for success in today's turbulent environment. While it is good to plan, as failure to plan is planning to fail, essentially, planning is not enough. Organizations should develop the capability to competently implement their strategic plans.

This course intends to help participants develop the ability to eliminate gaps in their corporate plans by being proactive and more responsive to developments in their operating environment. It will also help them to implement plans effectively for enhanced organizational performance and results

Objectives

At the end of the course, participants will be able to:

- Apply strategic management techniques for goal achievement;
- Clarify the vision, mission and goals of their organizations
- Produce functional strategic plans
- Evaluate the strategic plans of their organizations
- Create intelligent linkages between strategic plans and implementation

Outline

- Strategic Planning: Concepts and Functions
- Strategic Management
- Strategic Leadership
- Vision, Mission, Values, and Goals of an Organization
- Evaluating self-Leadership Style
- The Ethics and Skills of Leadership
- Performance Appraisal
- Strategic Leadership
- Environmental Analysis (SWOT) and Force Field Analysis
- Development of Strategic Options and Choices
- Innovation and Creativity in Leadership
- Strategic Plan Implementation Techniques and Processes
- Change Management Strategies
- Effective Planning for Achievement

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 18th – 22nd September, 2nd – 6th October, 30th Oct – 3rd November, 6th – 10th November, 27th Nov – 1st December

Nasarawa: 20th – 24th February, 27th March – 31st March, 17th – 21st July, 7th – 11th August, 20th – 24th November

Abuja: 6th – 10th March, 15th – 19th May, 2nd – 6th October

Course Fee: ₦550,000

Duration: 1 Week

MASTERING POWERFUL CONVERSATIONS IN A FAST-CHANGING WORLD

OVERVIEW

Understanding and utilising conversations as an arena for developing and strengthening leadership has been steadily rising up the agenda in many organisations over the past decade. All relationships, from international diplomacy to new hires to oldest friend, live and die by the art of conversation. powerful conversations are the seeds of change. They've spawned revolutions, toppled empires, catalyzed technology, and led to the birth of nations, ideas, and movements. Communication and mastering powerful conversations are one of the crucial factors in improving working relationships in this fast-changing world. Ultimately it breaks down to improving your ability to use humor, interest and tell captivating stories. High performers know how to stand up to others without committing career suicide. People who routinely hold crucial conversations and hold them well are able to express controversial and even risky opinions in a way that gets heard. Having leaders and employees who skilfully handled powerful conversations can improve an organization's performance.

Objective

At the end of this course, participants will be able to lift performance by engaging in powerful conversation and communication that will ignites the workforce and empowers teams to go further and faster in changing world.

Outline

- Mastering Crucial Conversations: Putting it Together
- Driving Workplace Performance Through High- Quality Conversations
- Speaking truth to power in organisations
- Mastering Words and Managing Conversations:
- Speaking Persuasively, Not Abrasively
- Encourage Others to Retrace Their Pat
- Great conversations change the world
- Turning Crucial Conversations into Action and Results
- Master Conversations with the Dialogue Model
- Speak like a leader
- Understanding the Dialogue Model
- mastering the art of conversation and becoming great
- Conflict Management Styles
- Understanding Your Style Under Stress
- Building a Safe Environment
- The Power of Dialogue

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 17th – 21st July, 11th – 15th September, 2nd – 6th October, 27th Nov – 1st December

Nasarawa: 20th – 24th February, 6th – 10th March, 24th – 28th July, 7th – 11th August, 9th – 13th October, 30th Oct – 3rd November

Abuja: 2nd – 6th October

Kaduna: 20th – 24th November

Kano: 21st – 25th August

Uyo: 15th – 19th May

Enugu: 31st July – 4th August

Course Fee: ₦550,000

Duration: 1 Week

CREATIVE THINKING: INNOVATIVE SOLUTIONS TO COMPLEX CHALLENGES

Overview

The most successful executives are inspiring leaders, smart strategists and creative thinkers. Across every business function, creativity is central to solving complex problems, developing new strategies, facilitating innovation, and driving change within the organization. This course focuses on how to build a competitive advantage by fostering a creative culture that sparks inspiration, collaboration and innovation.

Objective

This course will enable participant to:

- Gain a practical tool set for solving intransigent problems by incorporating creative thinking into day-to-day processes.
- Optimize a team's success by managing cognitive preferences (yours and others) that drive successful creative thinking.
- Empower participant to transform their thinking from the standard "why we can't" to the innovative "how might we".

Outline

- Creative Challenges: A Team Sport
- The Place to Begin: Reframe the Challenge
- Innovation and Creative Thinking
- Building a Creative Organization
- Implementing a thinking methodology
- overcomes barriers to innovative thinking
- Reframing problems, making new connections, and challenging assumptions.
- Using questions to brainstorm and solve business problems more effectively
- Generating and enhancing new ideas, strategies, and techniques.
- Approach to organizational challenges
- Team building
- Design thinking: making Ideas a reality
- Human-centred innovation

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 7th – 11th August, 11th – 15th September, 18th – 22nd September

Nasarawa: 15th – 19th May, 3rd – 7th July, 7th – 11th August, 28th Aug – 1st September, 2nd – 6th, 30th Oct – 3rd November October, 20th – 24th November, 27th Nov – 1st December

Abuja: 20th – 24th February

Course Fee: ₦550,000

Duration: 1 Week

THE INFLUENTIAL LEADER: SELF-UNDERSTANDING AND LEADING ORGANIZATIONS

OVERVIEW

Any effective leader is aware of their own strengths and shortcomings and is able to establish solid, potent connections with customers and other people in order to leverage commercial success. The main topics of this course, The Influential Leader, will be self-awareness and the capacity to influence others in order to build solid business connections that will support long-term corporate success. Understanding and putting into practice these essential skills can help you advance your professional leadership and strengthen your position as an inspiring leader who has sway over others.

Objectives

At the end of this course, participant will learn to:

- Describe the differences in leadership and management and be aware of own self-understanding
- Apply techniques to grow their own self-understanding to improve engagement with others
- Utilize influencing techniques to build and form strong business relationships
- Understand how to lead the organisation by providing strategic direction and vision

Course Outline

- Leadership: self-awareness to growth
- Leadership styles, attributes and qualities
- VUCA leadership: the new normal
- Personal power and emotional intelligence
- Self-understanding to swot
- Leading through positive interaction and influence
- Developing positive inspirational leadership
- Psychology of personal interaction and motivation
- Key interpersonal and engagement techniques
- Client relationship building
- 5 key fundamentals of lasting client building
- Networking and business influence
- Social media and business communication to build relationships
- Leadership for sustainable growth
- Creating an environment for growth
- Forming vision and values
- Defining organisational aims, goals, and targets
- Leading organisational success
- Leading through change
- Strategic and future planning
- Organisational planning: succession planning for a sustainable future
- Celebrating organisational success

COURSE DETAILS:

Venue and Date

Lagos: 17th – 21st April, 26th – 30th June, 24th – 28th July

Nasarawa: 6th – 10th March, 19th – 23rd June, 10th – 14th July, 17th – 21st July, 2nd – 6th October, 30th Oct – 3rd November, 20th – 24th November, 11th – 15th December

Enugu: 15th – 19th May

Kano: 9th – 13th October

Kaduna: 3rd – 7th July, 7th – 11th August

Course Fee: ₦550,000

Duration: 1 Week

INTERNET GOVERNANCE: POLICY AND TECHNICAL PERSPECTIVE

OVERVIEW

As the Internet gains an almost ubiquitous status in much of today's world, the governance of the Internet has become an important subject of study. Internet governance affects various critical issues such as open access, freedom of expression, innovation and new applications, commerce, development, and security. This training aims to equip participants with the history, technical, legal underpinnings of the Internet, its key international policy issues and the most up to date information on internet governance discussions

OBJECTIVES

By the end of the training, participants will be able to

- Demonstrate the Internet Eco-system
- Highlight the key players in Internet management architecture
- Understanding how Internet is governed, and who are the stakeholders
- Understand the Policy Development Process and Plan for the future of the Internet.

OUTLINE

- Overview of Internet Governance: Policy and Technical Perspective
- Classification of Internet Governance Issues
- The Telecommunication Infrastructure
- Transport Control Protocol/Internet Protocol (TCP/IP)
- Internet Service Providers (ISPs)
- Privacy and Data Protection
- Internet bandwidth Providers (IBPs)
- An Economic Model of Internet Connectivity
- Convergence: Internet – Telecommunication – Multimedia
- E-Privacy Regulation: Electronic Communication Channels
- Regulatory Prohibition of Permanent Roaming
- The Impact of Regulation on The Internet of Things
- Consequences and Duties of IOT and Big Data Regulations
- New economy Policy and Regulatory Challenges
- Technological Challenges
- Digital Regulators and the Digital Economy

COURSE DETAILS:

Venue and Date

Lago: 6th – 10th February, 1st – 5th May, 3rd – 7th July, 25th – 29th September

Abuja: 6th – 10th November

Nasarawa: 19th – 23rd June, 18th – 22nd September, 20th – 24th November, 11th – 15th December

Course Fee: ₦ 550,000

Duration: 1 Week

GLOBAL DIGITAL REGULATION OVERVIEW

Digital and internet technologies are pervasive in modern life and enable the near-limitless generation, storage, and exchange of private data and information. The globalization of data exchanges and of digital transactions calls for innovative principles of governance and for the transformation of traditional concepts in order to adequately reflect the expectations of all involved Internet actors. As a result, there is a need to rethink the social, cultural, economic, technical, and legal spheres of the new environment. This course allows the participants to be better equipped to navigate the emerging challenges associated with digital transformation and gaining insights on the latest regulatory developments and global trends.

OBJECTIVES

Upon completion of this course, participants will be able to:

- Understand the evolution of regulation and how the digital environment is affecting markets, policy and regulatory frameworks, businesses and consumers.
- Understand the deepen and collective dynamics of cross-border regulation
- Know how digitalization has affected global economic governance
- Network with diverse range of professionals through collaborative learning techniques
- Understand what the regulatory issues at stake in this environment are, what is new, what are the basics that still apply, and what needs to change to better assess how this applies to their national circumstances.

OUTLINE

- Regulatory Governance and Independence
- Competition and Economics
- Data Protection and Trust
- Cyber security Framework
- Standardization for New Network Infrastructures
- Internet Governance and Development
- Spectrum Management Technical regulation
- Emerging Technologies
- Enhancing Transparency for the Future of Internet Governance
- Internet Integrity and Stability of Cyberspace
- Economic Regulations in a Digital World
- Emergency Communications

COURSE DETAILS:

Venue and Date

Lagos: 24th – 28th April, 3rd – 7th July, 21st – 25th August, 25th – 29th September, 9th – 13th October

Abuja: 26th – 30th June

Nasarawa: 6th – 10th February, 24th – 28th April, 24th – 28th July

Course Fee: ₦ 550,000

Duration: 1 Week

LEADERSHIP AND SOCIAL TRANSFORMATION IN ICT WORLD OVERVIEW

The world has become a global village as a result of the information tsunami and knowledge explosion being experienced as a result of Information Communication and Technology (ICT). The industrialized nations are miles ahead of the developing countries as a result of the information revolution. As a result of the foregoing, level of interaction of man with the computer, internet and other IT facilities has increased tremendously and this therefore makes it a major player in knowledge dissemination to human societies in the field of education. This course aims at exposing the delegates to the necessary skills and knowledge required in this digital age.

OBJECTIVE

This course is designed to equip participants with the necessary skills, techniques and knowledge needed for effective leadership and social transformation in the ICT world

OUTLINE

- Overview of Leadership and Social Transformation in ICT World
- Changing Patterns of Social and Economic Interaction
- ICTs and Society: The Evolution of Different Perspectives
- The social impact of ICTs and Social Shaping of Technology
- Strategic Digital Choices in Many Arenas
- Social Change Tied to Technological Choices
- The bias and flexibility of ICTs
- Influences of Digital Choices on ICT Design and use
- Core Innovations: Technological Enablers
- Digital Convergence and Multimedia Explosion
- The Influence of Media and Significance of ICT Literacy
- Media Industries in the Era of Digital Convergence
- Using ICTs to meet Social and Economic Goals

COURSE DETAILS:

Venue and Date

Lagos: 1st – 5th May, 5th – 9th June, 3rd – 7th July, 28th Aug – 1st September, 4th – 8th September

Nasarawa: 6th – 10th February, 3rd – 7th April, 3rd – 7th July, 10th – 14th July, 21st – 25th August, , 23rd – 27th October

Uyo: 20th – 24th March, 1st – 5th May, 6th – 10th November

Abuja: 11th – 15th December

Kaduna: 25th – 29th September

Kano: 12th – 16th June

Course Fee: ₦550,000

Duration: 1 Week

DRIVING CORPORATE PERFORMANCE: ALIGNING SCORECARDS AND STRUCTURE FOR STRATEGY EXECUTION

Today's leading companies are finding powerful ways to ensure that their structures, systems, and processes are aligned for optimal execution of their strategy. By successfully implementing powerful performance measurement and management control systems. This course will expose executives and managers in today's world to the corporate setting needed to drive organisation. Also, this program explores how to compete more successfully by implementing appropriate balanced scorecards as powerful management control systems.

Objective

At the end of this course, participant will understand a deep indept into aligning between strategy mapping and strategic objectives companies are expected to perform successfully in the ever-changing market and drive corporate performance.

Outline

- Drive strategy throughout your entire organization
- Balance financial and nonfinancial measures
- Design and lead a competitive, high-performing organization
- Managing in contemporary times
- Harvard strategy simulation: the balanced scorecard
- Align front-line employees with your company's strategic objectives
- Creating a blueprint to align people, processes
- Designing a measurable cause-and-effect framework
- Understanding the principles behind a strategy-
- Five key principles of corporate performance management
- Leading change with the strategy execution
- Corporate performance management
- The benefits of the balanced scorecard
- The four p's of strategy execution
- Building a strategy-focused organization
- Measurement of corporate performance.

COURSE DETAILS:

Venue and Date

Nasarawa: 6th – 10th February, 26th – 30th June, 14th – 18th August, 25th – 29th September, 6th – 10th November

Lagos: 3rd – 7th April, 1st – 5th May, 3rd – 7th July, 4th – 8th December

Abuja: 5th – 9th June

Course Fee: ₦550,000

Duration: 1 Week

PROJECT LIFE CYCLE MANAGEMENT, MONITORING AND EVALUATION

Overview

The desire to ensure that maximum value is derived from investments in projects has necessitated the conduct of monitoring and evaluation of projects. Successful completion of a project is not an easy endeavour. It calls for a series of tasks to meet stakeholder and client requirements; and the attendant need to manage this function well. This course has been designed to arm participants with the techniques and tools for designing and carrying out result-oriented monitoring and evaluation in the course of managing projects life cycle.

Objectives

At the end of the course, participants should be able to:

- Enumerate the processes and procedures of developing monitoring and evaluation systems.
- Describe and use project lifecycle management software tools for monitoring and evaluation.
- Apply the knowledge gained in managing their projects and organisations well.

Outline

- Purpose and Objectives of Project Monitoring and Evaluation.
- Critical Success Factors for the Monitoring and Evaluation of Projects.
- Developing Effective Monitoring and Evaluation Systems.
- The Project Management Life Cycle
- Understanding Project Lifecycle Management
- Project Lifecycle Management Software
- Predictive Life Cycles
- Anticipating Risks and Potential Quality Roadblocks
- Characteristics of a Project Life Cycle
- Techniques and Tools for Monitoring and Evaluation.
- Planning Monitoring and Evaluation.
- Key Evaluation Questions.
- Qualitative and Quantitative Data.
- Methodology of Collecting Information and Data.
- Documenting the Results of Monitoring and Evaluation.
- Responding to Unexpected Results of Monitoring and Evaluation.
- Integrating Monitoring and Evaluation in Project Inception, Planning, and Implementation.
- Challenges in Project Monitoring and Evaluation.

COURSE DETAILS:

Venue and Date

Lagos: 20th – 24th March, 3rd – 7th April, 3rd – 7th July, 4th – 8th September, 11th – 15th December

Nasarawa: 6th – 10th February, 3rd – 7th July, 21st – 25th August, 25th – 29th September, 6th – 10th November

Enugu: 16th – 20th October

Abuja: 5th – 9th June

Course Fee: ₦550,000

Duration: 1 Week

PRE-RETIREMENT COURSE- PREPARING TO MANAGE NEW BEGINNING

OVERVIEW

The transition from work to retirement is a dreaded period for most employees. Due to rising longevity, it is becoming increasingly important that staff prepare effectively for retirement, both financially and in terms of lifestyle provision. Providing assistance to help employees plan for this transition is an important aspect of supporting staff during their time in service; to help them to make more informed decisions for a more secure and rewarding retirement. This course is prepared to enable participants to consider aspects of life upon retirement and the kind of adjustments they might make after they retire.

OBJECTIVES

- Participants will be able to develop an action plan to take away and implement to help them take a positive approach to the next phase of their lives
- Address the fears and financial worries that can be associated with retirement.
- Enlighten participants on the essence of ensuring adequate plans are in place for retirement including legal matters such as wills
- Prepare participants in order to help them move progressively toward retirement in the best possible conditions
- The training will also enable employees to better plan for and make decisions about retirement.

OUTLINE

- General Overview of Pre-retirement
- The problems and opportunities in retirement
- The implications of retirement
- Psychological Aspects of Retirement
- Adapting to a different lifestyle – Coping with change, Wills and Estate Planning
- Planning for retirement
- Personal budgeting and management of finances
- Health Information and Life after work
- Health – Quality of life, Healthy living
- Balancing Work and Health
- Analyzing Portfolio Investments and Asset Management Choices
- Developing and Evaluating Risk-Management Strategies
- Generating Cash Flow Forecasts and Valuation Estimates
- Action Plan for Managing Stress in Retirement
- Demystifying pension information – personal, company and state provision
- Challenges and personal aspects of retirement
- Leisure, hobbies and voluntary work
- Legal and Probate Issues in Retirement

COURSE DETAILS:

Venue and Date

Lagos: 20th – 24th February, 6th – 10th March, 24th – 28th July, 7th – 11th August, 9th – 13th October, 27th Nov – 1st December

Nasarawa: 22nd – 26th May

Course Fee: ₦550,000

Duration: 1 Week

LEADERSHIP, PEOPLE MANAGEMENT AND COMMUNICATION FOR ORGANISATIONAL SUCCESS

OVERVIEW

The dynamism and complex changes in the environment have brought about the need for effective leadership, management and communication for organisational success. Since organizations cannot function without leaders, and effective leadership is key survival in business, given the 21st century challenges. This course is designed to explore the demands of leadership and the skills required to lead effectively and to take the participants from the personal dimensions of their leadership style, people management, ethics, communication and capability through to the organizational dimensions of innovation and strategy and shaping corporate culture.

OBJECTIVES

At the end of this programme, participants will be able to:

- Develop the requisite leadership, management and communication attributes
- Apply appropriate leadership style suitable to the organization
- Enable participants identify factors responsible for negative work ethics and attitudes and develop strategies to mitigate it
- Lead and manage people in the organization effectively

OUTLINES

- Overview of Leadership, People Management and Communication for Organisational Success
- Distinction between Leadership and Management
- Work Ethics and productivity
- Communication Networks in Organizations
- Developing Talent and Leadership
- Leadership Essentials
- Effective Communication and Inter-Personal Relations Skills
- Strategic communication for Organizational Success
- Understanding Organisational Ethics
- Organizational Cultures and Values
- Overcoming Technical Communication Challenges
- How to Strengthen Workplace Ethics
- Developing effective Appraisal System
- Corporate Performance Management Systems
- Achieving and Sustaining Peak Performance
- Assessing Individual Leadership Styles
- Communication for Effective Leadership
- Developing Leadership Skills and Potentials
- Code of Professional Practice
- Leading Diverse Teams
- Potentials Creativity within Groups
- Challenges of Co-Leadership

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 10th – 14th April, 26th – 30th June, 28th Aug – 1st September, 30th Oct – 3rd November, 13th – 17th November

Nasarawa: 8th – 12th May, 11th – 15th September, 4th – 8th December

Kano: 12th – 16th June

Abuja: 17th – 21st July

Kaduna: 12th – 16th June

Enugu: 31st July – 4th August

Course Fee: ₦550,000

Duration: 1 Week

SMART DATA: DRIVING INNOVATION WITH TECHNOLOGY OVERVIEW

Data-driven innovation forms a key pillar in 21st century sources of growth. The confluence of several trends, including the increasing migration of socio-economic activities to the Internet and the decline in the cost of data collection, storage and processing, are leading to the generation and use of huge volumes of data – commonly referred to as “big data”. These large data sets are becoming a core asset in the economy, fostering new industries, processes and products and creating significant competitive advantages. To fully capitalize on big data and analytics, organizations will need to transform, and then apply new capabilities to drive innovation and technology. This course seeks to equip participants who wish to use digital tools to innovate with the knowledge and skills necessary to imagine and implement innovative solutions for the benefit of their organisation.

OBJECTIVES

The Objectives of the course are to:

- Expose the participants to the current application and utilisation of data analytics within their respective business contexts
- Make the participants to be more creative and innovative to develop new ways of accomplishing tasks
- Enable the participants to tap into their creativity quotients

OUTLINE

- Overview of Smart Data: Driving Innovation with Technology
- Patterns of Data-Driven Innovation
- Data underpinning Innovations
- Progress in Smart and Sustainable Technologies
- Smart HR Competencies and Their Applications in Industry
- Turning Creativity into Innovation
- Creativity and Innovation at Work
- Data Sovereignty and Trade Agreements: Three Digital Kingdoms
- Data is Disruptive: How data Sovereignty is Challenging Data Governance
- Cloud-Based Big Data Analytics
- Data Management
- The phenomenon of Data-Driven Innovation
- Building trust for Data-Driven Innovation

COURSE DETAILS:

Venue and Date

Lagos: 8th – 12th May, 5th – 9th June, 19th – 23rd June, 4th – 8th September, 2nd – 6th October, 23rd – 27th October

Uyo: 6th – 10th February, 20th – 24th March

Abuja: 26th – 30th June, 10th – 14th July, 11th – 15th December

Nasarawa: 3rd – 7th April, 14th – 18th August, 25th – 29th September, 6th – 10th November

Course Fee: ₦550,000

Duration: 1 Week

ACCELERATING DIGITAL TRANSFORMATION IN TELECOMS OVERVIEW

The idea of digital transformation in telecoms is neither new, nor novel. Most telecoms organizations understand that they need to tackle a digital business transformation to ensure long-term sustainability expand (and fortify) their customer bases and supply their business with the required agility for responding to changing consumer behaviors and expectations. This course provides a practical guide and a roadmap for digital transformation. It will help the participants to find the right balance between technology, strategy, organisation and culture and to commit to a transformation programme that meets their strategic and commercial objectives

OBJECTIVES

The Objectives of the course are to:

- Enable the participants learn how to create a digital mind set and culture inside their organisation
- Make the participants assess how to apply some of the key technologies, working practices and frameworks that underpin successful digital transformation
- Make the participants understand how to review the 'digital maturity' of their organisation and the milestones along the journey of development and growth
- Enable participants become familiar with the key emerging technologies and their business applications and implications

OUTLINE

- Overview of Accelerating Digital Transformation in Telecoms
- Digital Transformation Strategies and Organisational Culture
- Waves of Transformation
- Supporting Customer AI Transformation
- Artificial Intelligence and Business Strategy towards Digital Transformation
- Digital Transformation Leaders
- The Digital Business Transformation Journey
- Digital Transformation Governance
- The culture of digital business transformation
- Digital transformation trends & statistics
- 5G, IoT and Edge Computing
- Best practices from Telcos around the world

COURSE DETAILS:

Venue and Date

Lagos: 5th – 9th June, 10th – 14th July, 21st – 25th August, 4th – 8th December

Kaduna: 13th – 17th February, Ma

Abuja: 20th – 24th March, 3rd – 7th April, 4th – 8th September

Nasarawa: 8th – 12th, 23rd – 27th October, 20th – 24th November

Course Fee: ₦550,000

Duration: 1 Week

ADVANCED TECHNIQUES: STRATEGIC THINKING AND BUSINESS PLANNING OVERVIEW

Strategic thinking has emerged as a powerful new problem-solving approach. It's used in public, private, and nonprofit sectors for solving tomorrow's user problems, fueling growth, and delivering a unique customer experience. Delegates attending this course will develop their ability to use strategic thinking to become more proactive and build business plans to implement strategic initiatives. Also, participants will unpack the growth process in highly competitive environments, deal with the unknown, and learn how to think like strategists.

OBJECTIVES

The Objectives of the course are to:

- Increase the ability of the participants to predict and anticipate changes within competitive landscapes
- Discover how to leverage growth to strengthen competitive position
- Enable participants gain the frameworks to design and implement the right strategy to unlock value

OUTLINE

- Strategic Thinking and Planning
- Developing Strategy – The Power of Business Analysis
- Understanding the Importance and Value of a "Business Model"
- Strategy Development, Choice and Translation
- Translating Strategy with Strategy Maps and Balanced Scorecards
- E Communicating Strategy and Managing Stakeholders
- Alignment of Operations with Strategy
- Strategic Performance Measurement
- Managing Implementation – Effective Execution of Strategy
- Integrating Strategic and Operational Management Processes Bedding Strategy in the Organisation
- Building a Strategy/Business Planning Team
- Analysing Business Models and Strategies in an Industry
- Understanding and Overcoming Psychological Bias

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 22nd – 26th May, 14th – 18th August, 9th – 13th October, 11th – 15th December

Enugu: 27th Nov – 1st December

Abuja: 24th – 28th July

Kaduna: 28th Aug – 1st September

Course Fee: ₦550,000

Duration: 1 Week

PLANNING AND POLICIES FOR WIRELESS INNOVATION OVERVIEW

The dramatic growth in use of wireless technologies has benefited society in many sectors including commerce, transportation, health, science, and defense. However, the proliferation of new application technologies, such as the Internet of Things (IoT), Unmanned Aircraft Systems (UAS), radars for transportation and motion sensing, as well as new infrastructure technologies such as broadband wireless, has brought forth new challenges that must be addressed in light of the demand on the wireless spectrum placed by such applications. This course aims at exposing the participants to the needed skills for planning and policies for wireless innovation

OBJECTIVES

The course aims at making participants to:

- Acquire the techniques and skills for planning and policies for wireless innovation
- Discover how to leverage growth to strengthen competitive position
- Gain the frameworks to design and implement the right strategy to unlock value

OUTLINE

- Overview of planning and policies for wireless innovation
- Spectrum Policies and Strategic Plans
- Spectrum Policy Formulation Framework and Processes,
- Components and Constituents
- Policy influences - cultural, legal, government traditions)
- Introduction to Planning at the International level
- Creative Problem-Solving and Creativity Techniques
- Needs-Based versus Opportunity-Discovery
- On-Demand Spectrum Access and Resilient Coexistence
- Introduction to Spectrum Policy and Planning at the national level
- Who is responsible for Spectrum Policy?
- Flexibility on usage and Technology
- Spectrum Transfer – Leasing, Subleasing
- Spectrum Pricing

COURSE DETAILS:

Venue and Date

Lagos: 8th – 12th May, 5th – 9th June, 23rd – 27th October, 13th – 17th November, 11th – 15th December
Abuja: 13th – 17th February, 3rd – 7th April, 10th – 14th July

Nasarawa: 21st – 25th August, 4th – 8th September

Enugu: 20th – 24th March

Course Fee: ₦550,000

Duration: 1 Week

DIGITAL TRANSFORMATION: ENHANCING IOT-DRIVEN SOLUTIONS OVERVIEW

OVERVIEW

The recent growth in digital technologies are enabling cities to undergo transformations for streamlining smart services and offering new products. Digitalisation is one of several megatrends, including globalisation, demographic change and climate change that are reshaping policies from the ground up. For two decades, digital innovation has been at the heart of discourse around “smart cities” to build more efficient and livable urban environments. The ongoing diffusion of Internet of Things (IoT) technologies is opening new possibilities, and one of the most remarkable applications is associated with the smart city paradigm, which is continuously evolving has changed the way citizens and stakeholders live, work, collaborate, and communicate.

Objective

This course is designed to enable participant:

- Identify the concepts of digital transformation and its role in enhancing IoT solutions
- Analyze key aspects of an IoT infrastructure for smart cities
- Outline the innovative frameworks that have been proposed around the smart city concept
- Assess some of the main opportunities, challenges, risks and trade-offs stemming from digitalisation in cities

Outline

- Digital transformation concept: emerging digital technologies (IoT, AI, AR and etc.) and their role in transformation
- Digital innovation in cities and the “smart city” concept
- Smart applications and emerging technologies
- Enterprise architecture towards digital transformation in smart cities
- Big data solutions and strategies such as open data and data analytics services for smart cities
- Developing smart products and achieve sustainable Island through island digital ecosystem
- Smart grid, green energy and energy transition in the smart cities
- Security considerations for smart Cities
- The changing metabolism of cities
- Impact of 5G technologies on smart city implementation
- IoT-Based Smart Waste Management System in a Smart City
- The Digital Future: business process management driving the digital transformation
- Smart Governance through Bigdata

COURSE DETAILS:

Venue and Date

Lagos: 3rd – 7th April, 8th – 12th May, 5th – 9th June, 21st – 25th August, 23rd – 27th October, 13th – 17th November, 11th – 15th December

Nasarawa: 29th May – 2nd June, 17th – 21st July, 4th – 8th September, 4th – 8th December

Abuja: 13th – 17th February, 10th – 14th July

Enugu: 20th – 24th March

Course Fee: ₦550,000

Duration: 1 Week

TECHNICAL BUSINESS AND REGULATORY ASPECTS OF FUTURE NETWORK

Overview

Technology in business is a growing necessity. As the years go by, the business world is leaning more and more toward it, making it almost impossible to separate the two from each other. Technical businesses are rapidly driving Information and Communication technologies. As a result, new technologies have evolved that help to sift through in this age of exponential technology development and relentless globalisation. Technical business has become the prime drivers of today's economic growth. These technologies are often described in umbrella terms such as artificial intelligence (AI) and big data. The new technologies require ICT regulators to reconsider the tools they deploy to facilitate fair competition in the ICT sector and protect consumer by examining the drivers of change and the impacts that they will have on all aspects of a connected world, ushering in the Future Network. This course deals with contemporary and future challenges to regulations regarding Future networks, in particular the Internet, Market, economic, social and public aspects of regulations are elaborated.

Objective

This course is designed to:

- Expose participant to the regulatory aspects of ICT networking in general
- Provide critical questions policymakers and regulators must address when it comes to regulating the digital economy.
- Provides a set of principles to guide the future of network

Outlines

- The future of regulation
- Evolution of Business Thinking
- Power and Limits of Technology
- New Business Fundamentals
- Technology as a Business Necessity
- Technological Changes in Business
- Swarm Intelligence: A whole new way to think about business
- The Emergence of Smart Business Networks
- Future Networks: Architecture & Requirements
- Principles for regulating emerging technologies
- Policy and regulatory environments for digital platforms & services
- Challenges and Solutions: Building 5g Networks for the Future
- Business Opportunities and Challenges
- Process Management in Business Networks
- Next Generation Agility: Smart Business and Smart Communities
- Business Process Management in a Smart Business Network Environment

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 15th – 19th May, 26th – 30th June, 17th – 21st July, 7th – 11th August, 2nd – 6th October, 30th Oct – 3rd November, 4th – 8th December

Nasarawa: 12th – 16th June, 18th – 22nd September, 11th – 15th December

Abuja: 10th – 14th April, 28th Aug – 1st September

Course Fee: ₦550,000

Duration: 1 Week

NEW BROADBAND INTERNET, CLOUD COMPUTING, IOT/AI AND FUTURE SERVICES

Overview

Cloud computing services, artificial intelligence (AI), the Internet of Things (IoT), 5G technology, fixed broadband Internet, and blockchain technology are expected to lead the information technology and telecommunications sector over the next few years. According to a recent survey, technology companies are investing in core and fundamental technologies to serve digital transformation. The IoT/AI is becoming an emerging technology in the workplace, as well as outside of it. The concept is going to change our lives and our work style as a whole. This course will focus on New Broadband Internet, Cloud Computing, IoT/AI and Future Services, including technologies, regulation and business aspects.

Objective

This course is designed to:

- Make participants understand broadband fixed and mobile Internet, including architecture and technologies (IPv4, IPv6, TCP, UDP, DNS).
- Show participants how to perform technical, business and regulatory analysis of future broadband access and cloud computing.
- Make participants understand future telecom services (Network 2030), future TV and video/VR/AR, cloud native, telecom and OTT edge-cloud/IoT/AI services, future IoT/AI, future OTT services, Open Internet vs. QoS/QoE

Outlines

- Broadband fixed and mobile Internet
- Future Broadband Access and Cloud Computing
- Internet of Things, Big Data, and Artificial Intelligence
- Future Telecom, Cloud, IoT/AI and OTT Services
- Future Telecom services (ITU's Network 2030)
- Future TV and video/VR/AR services
- Cloud native telecom applications
- Telecom and OTT edge-cloud/IoT/AI services
- Future IoT/AI services (Industrial IoT, Smart City, smart services)
- Future OTT services (future Web, virtual desktop, cloud gaming, future social media)
- Open Internet vs. QoS and QoE
- New digital economy and markets
- Future AI-based network service provisioning
- IoT with Artificial Intelligence (Internet of Intelligent Things)
- Blockchain for IoT data processing and management
- Quantum Key Distribution (QKD) towards Quantum Internet

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 18th – 22nd September, 2nd – 6th October, 30th Oct – 3rd November, 6th – 10th November, 27th Nov – 1st December

Nasarawa: 20th – 24th February, 27th March – 31st March, 17th – 21st July, 7th – 11th August, 20th – 24th November

Abuja: 6th – 10th March, 15th – 19th May, 2nd – 6th October

Course Fee: ₦550,000

Duration: 1 Week

MASTERING POWERFUL CONVERSATIONS IN A FAST-CHANGING WORLD

OVERVIEW

Understanding and utilising conversations as an arena for developing and strengthening leadership has been steadily rising up the agenda in many organisations over the past decade. All relationships, from international diplomacy to new hires to oldest friend, live and die by the art of conversation. powerful conversations are the seeds of change. They've spawned revolutions, toppled empires, catalyzed technology, and led to the birth of nations, ideas, and movements. Communication and mastering powerful conversations are one of the crucial factors in improving working relationships in this fast-changing world. Ultimately it breaks down to improving your ability to use humor, interest and tell captivating stories. High performers know how to stand up to others without committing career suicide. People who routinely hold crucial conversations and hold them well are able to express controversial and even risky opinions in a way that gets heard. Having leaders and employees who skilfully handled powerful conversations can improve an organization's performance.

Objective

At the end of this course, participants will be able to lift performance by engaging in powerful conversation and communication that will ignites the workforce and empowers teams to go further and faster in changing world.

Outline

- Mastering Crucial Conversations: Putting it Together
- Driving Workplace Performance Through High- Quality Conversations
- Speaking truth to power in organisations
- Mastering Words and Managing Conversations:
- Speaking Persuasively, Not Abrasively
- Encourage Others to Retrace Their Pat
- Great conversations change the world
- Turning Crucial Conversations into Action and Results
- Master Conversations with the Dialogue Model
- Speak like a leader
- Understanding the Dialogue Model
- mastering the art of conversation and becoming great
- Conflict Management Styles
- Understanding Your Style Under Stress
- Building a Safe Environment
- The Power of Dialogue

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 17th – 21st July, 11th – 15th September, 2nd – 6th October, 27th Nov – 1st December

Nasarawa: 20th – 24th February, 6th – 10th March, 24th – 28th July, 7th – 11th August, 9th – 13th October, 30th Oct – 3rd November

Abuja: 2nd – 6th October

Kaduna: 20th – 24th November

Kano: 21st – 25th August

Uyo: 15th – 19th May

Enugu: 31st July – 4th August

Course Fee: ₦550,000

Duration: 1 Week

NEXT GENERATION BROADBAND: STANDARDS AND APPLICATIONS

Overview

An intense competition in the telecommunication market has emerged over the last decades and is expected to grow continuously and rapidly. Therefore, it is essential for those network companies involved in the telecommunication market to gain advantage of their core competencies by adopting appropriate strategies or positioning themselves properly in the market. This change in industry is basically driven by demand of new services from subscriber's side and urge to reduce CAPEX (Capital Expenditure) and OPEX (Operational Expenditure) from carrier side. So, to meet these requirements NGN is the next step in world communication. This course aims to equip participants with an understanding of Standards and improvement for Next Generation Mobile broadband technologies e.g. LTE, LTE advanced 5G, 5G-NR.

Objective

This course aims to equip participants with:

- The key technologies behind the evolution of next generation broadband
- The framework for the Wireless broadband network, 4G, 5G etc

Outlines

- Overview of the NGN and Regulation
- Architecture and Elements of NGN
- Standards for Next Generation WiFi, (WiFi6.O)
- Application of 5G and use cases
- Wire line Broadband Standards and Technologies for Next Generation
- Overview of the Latest Broadband Technologies
- Next Generation Network Design, Dimensioning & Servi
- Building a NGI ecosystem
- Migration from PSTN to NGN
- SDN and NFV (Network Function Virtualization)
- Applications, Advantages and Disadvantages of NGN
- Next Generation WiFi, (WiFi 6) and Standards
- Mobile Broadband Standards, Technologies and Application for Next Generation
- 5G Network Architecture and Standards
- Key Technical Enablers for 5G MIMO
- 5G New Radio (5G NR)
- 5G use cases: AR/VR/XR/FWA/V2X,
- High speed networks
- A globally shared goal: Ubiquitous, seamless, high-capacity connectivity in the next generation
- Ubiquitous seamless connectivity

COURSE DETAILS:

Venue and Date

Lagos: 10th – 14th April, 12th – 16th June, 7th – 11th August, 11th – 15th September, 18th – 22nd September

Nasarawa: 15th – 19th May, 3rd – 7th July, 7th – 11th August, 28th Aug – 1st September, 2nd – 6th, 30th Oct – 3rd November

Abuja: 20th – 24th February

Course Fee: ₦550,000

Duration: 1 Week

THE INFLUENTIAL LEADER: SELF-UNDERSTANDING AND LEADING ORGANIZATIONS

OVERVIEW

Any effective leader is aware of their own strengths and shortcomings and is able to establish solid, potent connections with customers and other people in order to leverage commercial success. The main topics of this course, The Influential Leader, will be self-awareness and the capacity to influence others in order to build solid business connections that will support long-term corporate success. Understanding and putting into practice these essential skills can help you advance your professional leadership and strengthen your position as an inspiring leader who has sway over others.

Objectives

At the end of this course, participant will learn to:

- Describe the differences in leadership and management and be aware of own self-understanding
- Apply techniques to grow their own self-understanding to improve engagement with others
- Utilize influencing techniques to build and form strong business relationships
- Understand how to lead the organisation by providing strategic direction and vision

Course Outline

- Leadership: self-awareness to growth
- Leadership styles, attributes and qualities
- VUCA leadership: the new normal
- Personal power and emotional intelligence
- Self-understanding to swot
- Leading through positive interaction and influence
- Developing positive inspirational leadership
- Psychology of personal interaction and motivation
- Key interpersonal and engagement techniques
- Client relationship building
- 5 key fundamentals of lasting client building
- Networking and business influence
- Social media and business communication to build relationships
- Leadership for sustainable growth
- Creating an environment for growth
- Forming vision and values
- Defining organisational aims, goals, and targets
- Leading organisational success
- Leading through change
- Strategic and future planning
- Organisational planning: succession planning for a sustainable future
- Celebrating organisational success

COURSE DETAILS:

Venue and Date

Lagos: 17th – 21st April, 26th – 30th June, 24th – 28th July
Nasarawa: 6th – 10th March, 19th – 23rd June, 10th – 14th July, 17th – 21st July, 2nd – 6th October, 30th Oct – 3rd November, 20th – 24th November, 11th – 15th December
Enugu: 15th – 19th May
Kano: 9th – 13th October
Kaduna: 3rd – 7th July, 7th – 11th August
Course Fee: ₦550,000
Duration: 1 Week

INNOVATION ECOSYSTEM: BUILDING COMPETITIVE AND INNOVATIVE ICT-CENTRIC ECOSYSTEMS

OVERVIEW

In a new knowledge-intensive economic landscape, firms need to access external knowledge sources due to their inability to generate all necessary knowledge on their own. The capability to create new innovations is important for both large and small companies to enhance growth. In order to achieve this, an organization must have in-depth understanding of innovation dynamics, a well-crafted innovation strategy, and well-designed processes for innovation. This course provides new insight into how an ecosystem strategy can be formed based on the traditional strategy and proposes a conceptual framework for leaders to form an ecosystem strategy

Objective

At the end of this course, participant will understand Innovation, digital ecosystems and digital transformation, and their relationship to national development priorities.

Outline

- Innovation ecosystems: A conceptual review
- Innovation Ecosystem: Fundamentals
- Managing Innovation Ecosystems to Create and Capture Value in ICT Industries
- building competitive and innovative ICT-centric ecosystems
- Digital Civic Engagement
- Competitive strategy and the digital divide
- Challenges in building ICT-centric innovation ecosystems
- Understanding your ecosystem
- Industry & Business Environment
- Diagnosing your ecosystem
- Innovation and entrepreneurship
- ICTs and the environment
- ICT/Telecom Regulation
- Digital transformation
- Digital economy
- Measuring Country's digital innovation gap
- Innovation Ecosystems: Implications for Innovation Management
- Industrial Organization, Corporate Strategy and Structure
- Corporate Strategy and the Management of Innovation and Technology
- Strategies for Creating and Capturing Value in the Emerging Ecosystem Economy

COURSE DETAILS:

Venue and Date

Lagos: 17th – 21st April, 22nd – 26th May, 28th Aug – 1st September, 25th – 29th September, 16th – 20th October, 20th – 24th November
Enugu: 20th – 24th February, 19th – 23rd June
Nasarawa: 6th – 10th March, 24th – 28th Jul, 17th – 21st July, 11th – 15th September, 13th – 17th November
Kaduna: 7th – 11th August
Course Fee: ₦550,000
Duration: 1 Week

BROADBAND, TELECOM, DATACOM AND NETWORKING FOR NON-ENGINEERS

OVERVIEW

The advanced effect of technology has driven Telecom operator into the high-speed digital gateway. Today to stay up to date with telecom jargons require non-engineering professionals to brooding their skills on happening around broadband Internet activities and the converged IP telecom network. This intensive course designed for non-engineering professionals, getting them up to speed on virtually all aspects of broadband telecom, datacom and networking, from fundamentals and jargon to the latest technologies. the topics in this course represent the core knowledge set necessary for anyone in telecom today.

Course Objectives

By the end of this course, participants should be able to:

- Eliminate uncertainty and frustration in not knowing terms and technologies with a clear understanding of telecom, datacom and networking fundamentals, components, systems, standards, jargon and buzzwords.
- Establish a solid base in the fundamentals of today's telecom, datacom and networking.
- Understand mainstream technologies and solutions.
- Put a structure in place that project-specific knowledge can be built on in the future.

Outlines

- Today's broadband converged IP telecom network
- Telecom fundamentals: pulses, modems, multiplexing
- Network fundamentals: IP packets and MAC frames
- The Internet, ISPs and Net neutrality
- Web Services, Cloud Computing, Data Center
- Residential, Business and Wholesale Service
- Digital Media: digital voice, video, images, data, text
- Telecom Technologies
- Wireless: Cellular, 4G, 5G, Mobile Internet
- Wi-Fi, Satellite, 3.5 GHz Broadband Home Internet
- Fiber: fundamentals, WDM, Optical Ethernet, PONs
- Copper: POTS, DSL, Cable Modems, T1, LAN cables
- Core Routers and Layer 2 Switches
- CO Switches & PBXs vs. Softswitches, Gateways
- Internet Exchanges, Switched Access, POPs, CLECs
- OSI Layers and Protocol Stacks
- Ethernet LANs, LAN switches and VLANs
- Routers, IP addresses, DHCP, public-private NAT
- IPv6 address types and allocation
- Carrier networks, SLAs, Class of Service
- MPLS for CoS, VPNs, integration and aggregation

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 22nd – 26th May, 14th – 18th August, 27th Nov – 1st December

Abuja: 24th – 28th July

Nasarawa: 26th – 30th June, 9th – 13th October, 16th – 20th October

Course Fee: ₦550,000

Duration: 1 Week

DIGITAL TRANSFORMATION LANDSCAPE: EMERGING TREND AND OPPORTUNITIES

Overview

The advancement in technology has brought changes to people's lifestyles. Organizations must evaluate current trends and opportunities in the digital landscape and determine how they can boost business by creating new business models and promoting competitiveness in the digital space.

Course Objective:

The objective of this course are:

- To equip participant with the knowledge of global shift toward digital businesses
- To Make participants understand Business drivers for digital transformation initiatives
- To enable participant Embrace digital transformation culture

Course Outline

- Overview of Digital Transformation Landscape: Emerging trend and Opportunities
- Digital Transformation applications, trends, impact, and opportunities
- The employment landscape around Digital Transformation
- Technology Enablers for Digital Transformation
- The Global Shift Toward Digital Businesses
- Business Drivers of Digital Transformation Initiatives
- Embracing a Digital Transformation Culture
- Machine Learning and Data Analysis
- Advantages and Challenges of Digital Transformation
- Stages in Digital Business Transformation
- The Role of Dynamic Capabilities in Responding to Digital Disruption
- Digital transformation: drivers, success factors, and implications
- Digital Transformation Trends

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 29th May – 2nd June, 19th – 23rd June, 31st July – 4th August, 9th – 13th October

Uyo: 13th – 17th March

Enugu: 27th Nov – 1st December

Nasarawa: 24th – 28th July, 16th – 20th October

Course Fee: ₦550,000

Duration: 1 Week

INNOVATION THROUGH DESIGN THINKING

OVERVIEW

Almost every company competes to some degree on the basis of continual innovation and to be commercially successful, new product and service ideas must, of course, meet a real—or perceived—customers' need. Stiff competition in the market place compels organisations to constantly review their positions, products and services so as to be current and proactive in meeting customers' needs. This requires interrogating achievements in order to modify existing products and services, and marketing strategies. In this course, participants will be introduced to the concept and strategies of innovation through design thinking and how to effectively apply it.

OBJECTIVES

At the end of the course, participants will be able to:

- Understand the concept of design thinking and innovation.
- Know the strategies and techniques needed for effective innovation through design thinking
- Apply the concept in their organisations.

OUTLINE

- Overview of Design Thinking: A Tool for Organisational Renewal
- Design Thinking Tools
- Exploring the current status of Design Thinking
- Phases of Design Thinking
- Developing the Skills for Critical Thinking and Innovation
- Best Practices in Critical Thinking and Innovation
- Partnering for Critical Thinking and Innovation
- Idea Creation Techniques
- Transforming Ideas into Action
- Building and Managing Teams for Critical Thinking and Innovation
- Strategies for Sustaining Critical Thinking and Innovation
- Applying Design Thinking in Organisations

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 31st July – 4th August, 16th – 20th October

Nasarawa: 29th May – 2nd June, 26th – 30th June, 24th – 28th July, 28th Aug – 1st September, 4th – 8th September, 27th Nov – 1st December

Abuja: 14th – 18th August

Course Fee: ₦550,000

Duration: 1 Week

LEADING AND BUILDING CULTURE OF INNOVATION

OVERVIEW

Today's leaders are evolving their approaches to leadership and innovation in response to quantum shifts in how we work and live. In the midst of economic, societal, and technological disruptions, leaders must build and lead agile organizations and be able to collaborate, leverage digital assets, and innovate again and again. In this course, participants will be taught skills required for leading and building culture of innovation

Objectives

The objectives of the course are to:

- Teach the participants on how to develop a leadership approach that fosters innovation
- Show participants how to transform innovative ideas into reality
- Enable participants to work effectively with peers to facilitate necessary change and realize the potential of pioneering ideas

OUTLINE

- General Overview of leading and building culture of innovation
- Management of Organizational Innovation
- Organizational Capability and Innovation Performances
- Harnessing the Competence Base
- Organizational Intelligence
- Creativity and Idea Management
- Organizational Structures and Systems
- Organizational Culture and Climate
- Turning Creativity into Innovation.
- Creativity and Innovation at Work.
- Boundary Spanning and Entrepreneurship
- Building a Climate for Creativity and Innovation.
- Organizational Innovation through Transformational Leadership
- Strategic Innovation
- Recognizing and developing the characteristics of strategic agility
- Understanding and leveraging strategic competences and skills
- Developing inspiration and motivation

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 29th May – 2nd June, 14th – 18th August, 16th – 20th October, 6th – 10th November

Uyo: 31st July – 4th August

Enugu: 31st July – 4th August

Kano: 9th – 13th October

Course Fee: ₦550,000

Duration: 1 Week

CREATING GREATER SUCCESS IN SUCCESSION PLANNING

OVERVIEW

To guarantee and sustain effective performance, organisations need to coach their personnel, and put in place succession plans that will make existing high performing workers to be succeeded by equally performing colleagues. In this course, participants will be taught skills required for creating greater success in succession planning

OBJECTIVES

The objectives of the course are to:

- Introduce participants to the methods and techniques of creating greater success in succession planning
- Enable participants to develop effective result-oriented strategies for their organisations
- Make participants use coaching and succession planning to sustain effective performance in organisations.

OUTLINE

- Overview of creating greater success in succession planning
- Succession Planning and Career Development
- Setting Strategic Organisational Direction
- Organisational Competence and Talent Profile Assessment and Analysis
- Workforce and Assessment
- Human Capital Standards for Success
- Empowering and Motivating Individuals and Teams
- Fundamentals of Coaching for Peak Performance
- Approaches to Coaching at the Workplace
- Participatory Managerial Practice
- Welfare Planning
- Interpersonal Relationship
- Conflict Resolution Techniques
- Problem Solving Techniques
- Personal Effectiveness and Self-Development

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th March, 29th May – 2nd June, 7th – 11th August, 14th – 18th August, 16th – 20th October

Uyo: 27th Feb – 3rd March, 31st July – 4th August

Nasarawa: 27th Nov – 1st December

Course Fee: ₦550,000

Duration: 1 Week

MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS

Overview

A large proportion of an organization's costs is expended on the procurement of goods and services, particularly where it involves a global supply chain network as is the case with most of today's industries and sectors. Using management best practice through the tendering and procurement process and in contract implementation is thus critical to ensuring cost and process efficiencies to your organisation. This course is design to enlighten participant on how to deliver high quality tender within strict timescales, and effectively manage them in accordance with the tender specifications.

Objectives

At the end of this course, participant will learn to:

- Identify the most appropriate procurement strategy
- Evaluate tendering and procurement best practices
- Assess and manage key contractual risks
- Compare ways of dealing with performance failures
- Evaluate the most appropriate seminar of action when disputes arise

Outline

- Procurement Strategies and Best Practice
- Elements of Procurement Best Practice
- Types of Procurement Strategy
- Developing Tenders and Specifications
- Developing the Scope of Work and Specification
- Selection and Evaluation Criteria
- Key Elements of the Contract
- Principal Performance Obligations
- Scheduling and Completion
- Managing Change and Performance Failures
- Assignment, Novation and Subcontracting
- Implications of Varying Performance
- Contract Claims and Completion
- Types and Assessment of Claims
- Tiered Dispute Resolution Mechanisms
- Formal Dispute Resolution

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th March, 22nd – 26th May, 24th – 28th July, 7th – 11th August, 20th – 24th November

Enugu: 20th – 24th February, 7th – 11th August

Nasarawa: 17th – 21st July, 9th – 13th October

Course Fee: ₦550,000

Duration: 1 Week

DRIVING CORPORATE PERFORMANCE: ALIGNING SCORECARDS AND STRUCTURE FOR STRATEGY EXECUTION

Today's leading companies are finding powerful ways to ensure that their structures, systems, and processes are aligned for optimal execution of their strategy. By successfully implementing powerful performance measurement and management control systems. This course will expose executives and managers in today's world to the corporate setting needed to drive organisation. Also, this program explores how to compete more successfully by implementing appropriate balanced scorecards as powerful management control systems.

Objective

At the end of this course, participant will understand a deep indept into aligning between strategy mapping and strategic objectives companies are expected to perform successfully in the ever-changing market and drive corporate performance.

Outline

- Drive strategy throughout your entire organization
- Balance financial and nonfinancial measures
- Design and lead a competitive, high-performing organization
- Managing in contemporary times
- Harvard strategy simulation: the balanced scorecard
- Align front-line employees with your company's strategic objectives
- Creating a blueprint to align people, processes
- Designing a measurable cause-and-effect framework
- Understanding the principles behind a strategy-
- Five key principles of corporate performance management
- Leading change with the strategy execution
- Corporate performance management
- The benefits of the balanced scorecard
- The four p's of strategy execution
- Building a strategy-focused organization
- Measurement of corporate performance.

COURSE DETAILS:

Venue and Date

Nasarawa: 6th – 10th February, 26th – 30th June, 14th – 18th August, 25th – 29th September, 6th – 10th November

Lagos: 3rd – 7th April, 1st – 5th May, 3rd – 7th July, 4th – 8th December

Abuja: 5th – 9th June

Course Fee: ₦550,000

Duration: 1 Week

PROJECT LIFE CYCLE MANAGEMENT, MONITORING AND EVALUATION

Overview

The desire to ensure that maximum value is derived from investments in projects has necessitated the conduct of monitoring and evaluation of projects. Successful completion of a project is not an easy endeavour. It calls for a series of tasks to meet stakeholder and client requirements; and the attendant need to manage this function well. This course has been designed to arm participants with the techniques and tools for designing and carrying out result-oriented monitoring and evaluation in the course of managing projects life cycle.

Objectives

At the end of the course, participants should be able to:

- Enumerate the processes and procedures of developing monitoring and evaluation systems.
- Describe and use project lifecycle management software tools for monitoring and evaluation.
- Apply the knowledge gained in managing their projects and organisations well.

Outline

- Purpose and Objectives of Project Monitoring and Evaluation.
- Critical Success Factors for the Monitoring and Evaluation of Projects.
- Developing Effective Monitoring and Evaluation Systems.
- The Project Management Life Cycle
- Understanding Project Lifecycle Management
- Project Lifecycle Management Software
- Predictive Life Cycles
- Anticipating Risks and Potential Quality Roadblocks
- Characteristics of a Project Life Cycle
- Techniques and Tools for Monitoring and Evaluation.
- Planning Monitoring and Evaluation.
- Key Evaluation Questions.
- Qualitative and Quantitative Data.
- Methodology of Collecting Information and Data.
- Documenting the Results of Monitoring and Evaluation.
- Responding to Unexpected Results of Monitoring and Evaluation.
- Integrating Monitoring and Evaluation in Project Inception, Planning, and Implementation.
- Challenges in Project Monitoring and Evaluation.

COURSE DETAILS:

Venue and Date

Lagos: 20th – 24th March, 3rd – 7th April, 3rd – 7th July, 4th – 8th September, 11th – 15th December

Nasarawa: 6th – 10th February, 3rd – 7th July, 21st – 25th August, 25th – 29th September, 6th – 10th November

Enugu: 16th – 20th October

Abuja: 5th – 9th June

Course Fee: ₦550,000

Duration: 1 Week

PRE-RETIREMENT COURSE- PREPARING TO MANAGE NEW BEGINNING

OVERVIEW

The transition from work to retirement is a dreaded period for most employees. Due to rising longevity, it is becoming increasingly important that staff prepare effectively for retirement, both financially and in terms of lifestyle provision. Providing assistance to help employees plan for this transition is an important aspect of supporting staff during their time in service; to help them to make more informed decisions for a more secure and rewarding retirement. This course is prepared to enable participants to consider aspects of life upon retirement and the kind of adjustments they might make after they retire.

OBJECTIVES

- Participants will be able to develop an action plan to take away and implement to help them take a positive approach to the next phase of their lives
- Address the fears and financial worries that can be associated with retirement.
- Enlighten participants on the essence of ensuring adequate plans are in place for retirement including legal matters such as wills
- Prepare participants in order to help them move progressively toward retirement in the best possible conditions
- The training will also enable employees to better plan for and make decisions about retirement.

OUTLINE

- General Overview of Pre-retirement
- The problems and opportunities in retirement
- The implications of retirement
- Psychological Aspects of Retirement
- Adapting to a different lifestyle – Coping with change, Wills and Estate Planning
- Planning for retirement
- Personal budgeting and management of finances
- Health Information and Life after work
- Health – Quality of life, Healthy living
- Balancing Work and Health
- Analyzing Portfolio Investments and Asset Management Choices
- Developing and Evaluating Risk-Management Strategies
- Generating Cash Flow Forecasts and Valuation Estimates
- Action Plan for Managing Stress in Retirement
- Demystifying pension information – personal, company and state provision
- Challenges and personal aspects of retirement
- Leisure, hobbies and voluntary work
- Legal and Probate Issues in Retirement

COURSE DETAILS:

Venue and Date

Lagos: 20th – 24th February, 6th – 10th March, 24th – 28th July, 7th – 11th August, 9th – 13th October, 27th Nov – 1st December

Nasarawa: 22nd – 26th May

Course Fee: ₦550,000

Duration: 1 Week

LEADERSHIP, PEOPLE MANAGEMENT AND COMMUNICATION FOR ORGANISATIONAL SUCCESS

OVERVIEW

The dynamism and complex changes in the environment have brought about the need for effective leadership, management and communication for organisational success. Since organizations cannot function without leaders, and effective leadership is key survival in business, given the 21st century challenges. This course is designed to explore the demands of leadership and the skills required to lead effectively and to take the participants from the personal dimensions of their leadership style, people management, ethics, communication and capability through to the organizational dimensions of innovation and strategy and shaping corporate culture.

OBJECTIVES

At the end of this programme, participants will be able to:

- Develop the requisite leadership, management and communication attributes
- Apply appropriate leadership style suitable to the organization
- Enable participants identify factors responsible for negative work ethics and attitudes and develop strategies to mitigate it
- Lead and manage people in the organization effectively

OUTLINES

- Overview of Leadership, People Management and Communication for Organisational Success
- Distinction between Leadership and Management
- Work Ethics and productivity
- Communication Networks in Organizations
- Developing Talent and Leadership
- Leadership Essentials
- Effective Communication and Inter-Personal Relations Skills
- Strategic communication for Organizational Success
- Understanding Organisational Ethics
- Organizational Cultures and Values
- Overcoming Technical Communication Challenges
- How to Strengthen Workplace Ethics
- Developing effective Appraisal System
- Corporate Performance Management Systems
- Achieving and Sustaining Peak Performance
- Assessing Individual Leadership Styles
- Communication for Effective Leadership
- Developing Leadership Skills and Potentials
- Code of Professional Practice
- Leading Diverse Teams
- Potentials Creativity within Groups
- Challenges of Co-Leadership

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 10th – 14th April, 26th – 30th June, 28th Aug – 1st September, 30th Oct – 3rd November, 13th – 17th November

Nasarawa: 8th – 12th May, 11th – 15th September, 4th – 8th December

Kano: 12th – 16th June

Abuja: 17th – 21st July

Kaduna: 12th – 16th June

Enugu: 31st July – 4th August

Course Fee: ₦550,000

Duration: 1 Week

PROJECT PLANNING, SCHEDULING AND CONTROL PROGRAMME

OVERVIEW

The premium placed on project management in organisations today has made many organisations to aim at specializing in the art, thereby becoming experts. Consequently, they take steps to build their capacities and expertise in project management. This course aims at aiding discerning technocrats with eyes on being experts to realize their dream.

OBJECTIVES

At the end of the course, participants should be able to:

- Define and initiate projects and their scopes.
- Develop schedules and cost performance baselines for projects.
- Plan project quality and resources.
- Execute and control projects.
- Close projects.

OUTLINE

- Complexities of Project management.
- Standards for Project management.
- Managing projects in Rapidly Changing Business Environments.
- Project Integration Management.
- Areas of Expertise in Project Management.
- Project Scope Management.
- Project Time Management.
- Project Quality Management.
- Project Human Capital Management.
- Project Communication Management.
- Project Procurement Management.
- Project Risk Management.
- Project Stakeholder Management.
- Standards for Project Management.
- Project Closeout: Techniques and Challenges.

COURSE DETAILS:

Venue and Date

Lagos: 5th – 9th June, 10th – 14th July , 4th – 8th September, 2nd – 6th October, 13th – 17th November, 11th – 15th December

Kaduna: 13th – 17th February, 8th – 12th May, 23rd – 27th October

Abuja: 20th – 24th March

Enugu: 21st – 25th August

Nasarawa: 18th - 22nd September

Course Fee: ₦550,000

Duration: 1 Week

DEVELOPING THE ACT OF LISTENING SKILLS FOR EFFECTIVE COMMUNICATION

OVERVIEW

Listening is so important that many top employers provide listening skills training for their employees. This is not surprising when you consider that good listening skills can lead to better customer satisfaction, greater productivity with fewer mistakes, and increased sharing of information that in turn can lead to more creative and innovative work. Many successful leaders and entrepreneurs credit their success to effective listening skills. This course is designed to teach participants the analytical tools, attitude, and approaches to be used for effective listening and communication.

OBJECTIVES

The main objectives of this course are to empower participants with:

- The ability to use the art of 'listening' to build relationships and transform every situation into a profitable one
- The necessary skill to identify and clarify any misinterpretation caused due to the lack of effective listening
- Capability to demonstrate active listening even in situations of emotional distress and trauma
- The knowledge and skills to make their organisation a place of effective communication

OUTLINE

- Overview of Developing the Act of Listening Skills for Effective Communication
- Barriers to Effective Listening
- Strategic Writing for Public Relations
- Listening Behaviour & Models
- Listening with Empathy
- Persuasion and Impression Skills
- Effective Leadership and Influence
- Confidence and Self Mastery
- Critical Thinking to Upgrade Messages
- Digitalization & Data Visualization
- Strategic Corporate Communication Management
- Understanding and Managing Internal and External Communication Processes

COURSE DETAILS:

Venue and Date

Lagos: 27th March – 31st March, 11th – 15th September, 18th – 22nd September

Abuja: 13th – 17th February, 15th – 19th May, 17th – 21st July, 2nd – 6th October, 30th Oct – 3rd November

Nasarawa: 13th – 17th November

Kaduna: 10th – 14th April, 28th Aug – 1st September

Kano: 21st – 25th August

Uyo: 12th – 16th June

Course Fee: ₦550,000

Duration: 1 Week

GLOBAL BEST PRACTICE IN WRITING AND PRESENTATION SKILLS

OVERVIEW

Public Relations practitioners use writing extensively in carrying out their functions. Identifying the documents produced and used, and the skills required, as well as proceeding to acquire and sharpen them enhance the quality of documents for effective public relations. This course will provide participants the opportunity of learning how to use writing to carry out their functions, and then consider how to enhance the usage.

OBJECTIVE

The objective of the course is to provide participants with the platform on which to share experiences on the use of the written word in the management of the corporate images of organisations.

OUTLINE

- Overview of Global Best Practice in Writing and Presentation Skills
- Public Relations and the Written Word
- Types of Documents used in Public Relations
- Effective Speech writing
- Use of Language, Grammar, and Word Economy
- Editing Techniques
- Feature Articles and Documentaries
- Writing Position Papers
- Writing for Different Media and Audiences
- Researching for Special Writing
- Effective Presentation Types and Skills
- Proof-reading
- Packaging of Documents
- Effective Use of ICT in Writing and Presentations

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 8th – 12th May, 10th – 14th July, 28th Aug – 1st September, 13th – 17th November

Nasarawa: 10th – 14th April, 12th – 16th June, 11th – 15th September, 23rd – 27th October, 4th – 8th December

Abuja: 30th Oct – 3rd November

Course Fee: ₦550,000

Duration: 1 Week

BUSINESS WRITING AND PRESENTATION SKILLS

OVERVIEW

Presentation matters a great deal in today's business world. There was a time when the actual business was the crux of a customer's interest. However, in the age of competitive executive presence and virtual realities, every brand needs to showcase phenomenal talent in the area of its presentation. This course will empower the participants to become expert in business writing. Through this course, participants will be able to apply the skill of presenting messages in a well-structured format through writing in any business communication.

OBJECTIVES

At the end of the course, participants should be able to:

- Understand the requisites of a good business writing and presentation
- Express ideas fluently through any written medium
- Understand the potential of well-written content in the business world

OUTLINE

- Overview of Business Writing and Presentation Skills
- Use of Language and the Economy of Words
- Communication and Leadership
- Unprofessional Communication & its impact on Businesses
- Tools for Business Writing and Presentation
- Managing Stress | Before & During Presentation
- Rapport Building in Public Speaking
- Effective Business Writing and Business Correspondence
- Visual Aids in Presentations
- Effective Presentation Types and Skills
- Tone and Body Language in Presentation
- Delivering the Content – 'The Message'
- Business Letters
- Effective Use of ICT in Writing and Presentations

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 20th – 24th March, 8th – 12th May, 12th – 16th June, 21st – 25th August, 23rd – 27th October, 13th – 17th November

Nasarawa: 10th – 14th April, 11th – 15th September, 23rd – 27th October, 4th – 8th December

Abuja: 10th – 14th July

Course Fee: ₦550,000

Duration: 1 Week

EXECUTIVE HEALTH, CORPORATE WELLNESS AND FITNESS

OVERVIEW

Designing and managing an employee wellness program is an important step in improving the health and productivity of employees and potentially improving the overall cost of employer-provided health care. This course will enhance the well-being of participants and give them the tools to maintain and improve their health.

OBJECTIVE

By attending this course, participants will learn how to reduce health care costs, augment productivity and increase employee retention, providing further support for the correlation between personal health and job satisfaction.

OUTLINE

- Overview of Executive Health, Corporate Wellness and Fitness
- Quantitative Analysis of Nutrient Intake
- Measure Employee Wellbeing in Real-Time
- Ready-made action plans and wellness solutions for common challenges
- Personal and Executive Coaching to help Manage Stress and facilitate work-life balance
- Rewarding Healthy Living and Breaking Bad Habits
- The Executive Health and Wellness Program Components
- Building a Culture of Wellness
- Assessing Employee Health Risks
- Managing Corporate Wellness Vendors
- Overseeing Corporate Fitness Facility Contracts
- Assertiveness and Self-Confidence
- Developing Emotional Intelligence
- Goal Setting and Getting Things Done
- Creativity: Thinking Outside the Box
- Managing Workplace Anxiety

COURSE DETAILS:

Venue and Date

Lagos: 12th – 16th June, 18th – 22nd September, 20th – 24th November

Abuja: 6th – 10th March, 15th – 19th May, 17th – 21st July, 28th Aug – 1st September, 30th Oct – 3rd November

Kaduna: 10th – 14th April

Nasarawa: 7th – 11th August

Uyo: 2nd – 6th October

Course Fee: ₦550,000

Duration: 1 Week

ETHICAL CONDUCT AND COMPLIANCE

Overview

One of the critical conditions affecting organisational effectiveness, credibility, and sustainability is non-compliance with ground rules, which leads to unguided practices, costly mistakes, and breaching of workplace ethics that result in reduced effectiveness, reduced product and service quality, and low patronage. Organizations aiming at being high performers have to install and maintain effective corporate governance and standard code of ethics. For organisations to overcome the threat of reduced patronage and earnings, they need to make their workforce to comply with rules and regulations, and uphold workplace ethics. This course has been designed to enable employees to be compliant and ethical at the workplace.

Who to Attend

Team Members of Private and Public Organisation

Objectives

The objectives of the course are, to:

- Provide information on compliance and ethics to participants.
- Enable participants to identify the importance of complying with rules and upholding workplace ethics.

Outline

- Introduction to Workplace Ethics.
- The Importance of Ethics.
- Workplace Theft, Pilfering, and Implications to Social Workplace Norms.
- Workplace Deception and Falsehood.
- Confidentiality and Toxic Attitude.
- Workplace Building and Harassment.
- Workplace Discrimination.
- How to Strengthen Workplace Ethics.
- Data Protection.
- Effective Alert Systems.
- Integrity, Risk and Reputation.
- Health and Safety.
- Code of Professional Practice.
- Creating Effective Reporting Procedure.
- Compliance Expectations, Challenges, and Best Practices.

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th February, 17th – 21st April, 3rd – 7th July, 28th Aug – 1st September, 25th – 29th September

Enugu: 19th – 23rd June

Nasarawa: 10th – 14th July, 13th – 17th November

Course Fee: ₦550,000

Duration: 1 Week

DEVELOPING POSITIVE MENTAL ATTITUDE FOR WORKPLACE SUCCESS

Overview

The performance of employees to a great extent depends on the good relationship they share with their colleagues. A good relationship can be established only when employees demonstrate a positive attitude towards their work and colleagues. Through positive energy, work becomes a pleasure and employees find it easier to achieve their goals. In this course, participants will be taught how to make use of positive attitude for the benefits of their organisation.

Who to Attend

Team Leaders, Middle and senior Management staff.

Objectives

At the end of the course, the participants will be able to:

- Understand the background and core principles of developing positive mental attitude for workplace success
- take control of difficult situations and resolve conflicts easily through the application of positive mental attitude
- Improve their ability to manage, coach, influence and support others.

OUTLINE

- General Overview of Developing Positive Mental Attitude for Workplace Success
- Career success, Productivity and Leadership
- Teamwork and Stress Management
- Decision Making
- Interpersonal Relations
- The Importance of Personality at Work
- Practicing Positive Thinking in the Workplace
- Practicing Positive Thinking In The Workplace
- Self-Motivation and Job Satisfaction
- Perceptions and Behaviours for Positive Outcomes
- Key Factors for Successful People
- How to be Action Oriented and Proactive
- Counseling, and Mentoring Skills

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th February, 17th – 21st April, 1st – 5th May, 25th – 29th September, 6th – 10th November

Nasarawa: 17th – 21st April, 19th – 23rd June

Course Fee: ₦550,000

Duration: 1 Week

MASTERING MANAGEMENT AND LEADERSHIP SKILLS

Overview

One of the methods used to develop managers and leaders in organisations is training. This course is designed to provide the avenue for training employees of organisations who are in management and are occupying leadership positions.

Who to Attend

Senior and Middle Level Management Staff; Heads of Departments; and Staff responsible for training in organisations.

Objectives

The objectives of the course are, to:

- Enable participants learn more about their duties and responsibilities.
- Introduce participants to the strategies and skills required for their roles.
- Enable participants to identify how to improve on their performance.

Outline

- The Vision, Mission, Values, and goals of Organisations.
- Duties and Responsibilities of Managers and Leaders.
- Management and Leadership Styles.
- Managing Versus Leading.
- Planning and Organizing.
- Delegation.
- Directing and Control.
- Problem Solving and Decision Making.
- Team Building and Management.
- Human Resources Management.
- Budgeting and Budgetary Control.
- Marketing of Organisational Products and Services.
- Time and Stress, Management.
- Managing Change.
- Assessing Individual Management and Leadership Styles.
- Personal Effectiveness.
- Self- Development.

COURSE DETAILS:

Venue and Date

Lago: 6th – 10th February, 1st – 5th May, 3rd – 7th July, 25th – 29th September

Abuja: 6th – 10th November

Nasarawa: 19th – 23rd June, 18th – 22nd September, 20th – 24th November, 11th – 15th December

Course Fee: ₦ 550,000

Duration: 1 Week

DEVELOPING POSITIVE MENTAL ATTITUDE FOR WORKPLACE SUCCESS

Overview

The performance of employees to a great extent depends on the good relationship they share with their colleagues. A good relationship can be established only when employees demonstrate a positive attitude towards their work and colleagues. Through positive energy, work becomes a pleasure and employees find it easier to achieve their goals. In this course, participants will be taught how to make use of positive attitude for the benefits of their organisation.

Who to Attend

Team Leaders, Middle and senior Management staff.

Objectives

At the end of the course, the participants will be able to:

- Understand the background and core principles of developing positive mental attitude for workplace success
- take control of difficult situations and resolve conflicts easily through the application of positive mental attitude
- Improve their ability to manage, coach, influence and support others.

OUTLINE

- General Overview of Developing Positive Mental Attitude for Workplace Success
- Career success, Productivity and Leadership
- Teamwork and Stress Management
- Decision Making
- Interpersonal Relations
- The Importance of Personality at Work
- Practicing Positive Thinking in the Workplace
- Practicing Positive Thinking In The Workplace
- Self-Motivation and Job Satisfaction
- Perceptions and Behaviours for Positive Outcomes
- Key Factors for Successful People
- How to be Action Oriented and Proactive
- Counseling, and Mentoring Skills

COURSE DETAILS:

Venue and Date

Lagos: 24th – 28th April, 3rd – 7th July, 21st – 25th August, 25th – 29th September, 9th – 13th October

Abuja: 26th – 30th June

Nasarawa: 6th – 10th February, 24th – 28th April, 24th – 28th July

Course Fee: ₦ 550,000

Duration: 1 Week

TECHNICAL REPORT AND BUSINESS WRITING STRATEGY

Overview

Reports constitute one of the tools for public relations. The quality of report determines in part, the effectiveness of the public relations function. Organisations need to deliberately work towards producing high quality reports, as one of the means of polishing their public image. This course has been designed to introduce participants to the elements of, and skills for, effective report writing.

Who to Attend

Middle Level Management Staff of Public Relations Department, Sections, and Units; and Private PR Practitioners.

Objectives

The objectives of the course are, to:

- Enable participants to review the elements of report writing.
- Enable participants to identify the skills for effective report writing.
- Prepare participants for significant contributions to effective organisational report writing.

Outline

- Reports as Public Relations Tools.
- Types of Organisational Reports.
- Writing News Articles.
- Feature Articles and Documentaries
- Research, Data and Information Gathering.
- Effective Interviewing for Information Gathering.
- Using Internet Search Engines.
- Use of Language and the Economy of Words.
- Packaging of Reports.
- Effective Use of ICT Software.
- Proof-reading

COURSE DETAILS:

Venue and Date

Lagos: 1st – 5th May, 5th – 9th June, 3rd – 7th July, 28th Aug – 1st September, 4th – 8th September

Nasarawa: 6th – 10th February, 3rd – 7th April, 3rd – 7th July, 10th – 14th July, 21st – 25th August, , 23rd – 27th October

Uyo: 20th – 24th March, 1st – 5th May, 6th – 10th November

Abuja: 11th – 15th December

Kaduna: 25th – 29th September

Kano: 12th – 16th June

Course Fee: ₦550,000

Duration: 1 Week

BUSINESS PLANNING APPROACH AND OPERATIONS

Overview

Organisations need to formulate business plans that will enhance their effectiveness, operations, profitability, competitiveness, and sustainability. This course has been designed to equip participants with the knowledge and techniques for formulating effective business planning approach and operations for their organisations.

Who to Attend

Heads of Departments, Sections, Units and other Staff aspiring to have impactful leadership skills in private and public organisations

Objectives

The objectives of the course are, to:

- Provide participants with the tools and techniques required to formulate, implement, and monitor business plans.
- Enable participants to identify factors restricting organisational profitability.
- Educate participants on how to apply strategic concept to their business environment

Outline

- Overview of Business Planning Approach and Operations
- Planning Staff Roles.
- SWOT Analysis
- Continuous Business Improvement
- Performance Management
- Formulating Strategies
- Market Strategies and Segmentation
- Leadership Communication
- Emotional Intelligence
- Prioritizing Segments
- Strategic Direction and Guiding Priorities.
- Understanding Strategic Change.
- Innovation and Creativity
- Strategic Implementation.
- Monitoring and Evaluating Action Plans.

COURSE DETAILS:

Venue and Date

Lagos: 8th – 12th May, 5th – 9th June, 19th – 23rd June, 4th – 8th September, 2nd – 6th October, 23rd – 27th October

Uyo: 6th – 10th February, 20th – 24th March

Abuja: 26th – 30th June, 10th – 14th July, 11th – 15th December

Nasarawa: 3rd – 7th April, 14th – 18th August, 25th – 29th September, 6th – 10th November

Course Fee: ₦550,000

Duration: 1 Week

MANAGING RESPONSIBLY: PRACTICING SUSTAINABILITY, RESPONSIBILITY AND ETHICS

Overview

Managers are increasingly confronted with issues of sustainability, responsibility and ethics. Managing responsibly is an integrative approach to sustainability, responsibility and ethics, which allows you as a manager to deal competently with such challenges. This course will facilitate participant learning process to engage in changing practices to make them more sustainable, responsible, and ethically informed.

Course Objectives:

At the end of this course the participants will be able to:

- Gain insight to the three constituting fields of managing responsibly: sustainability, responsibility and ethics
- Identify, understand and facilitate individual action that can lead to change at the organisational and system level ...to 'act is to move
- Learn to appreciate and bring together different points of view, and negotiate collective solutions to pressing problems.

Outline

- Managing Responsibly
- Management: Basics and Processes
- Principles of responsible management
- Global sustainability, responsibility and ethics
- Sustainability management from a responsible management perspective
- Management's responsibilities in a complex world
- Exploring the role performance of corporate ethics officers
- Sustainability from an order ethics perspective
- Making sustainability work: Best practices in managing
- Responsible management, incentive systems, and productivity.
- Value creation, management competencies and global corporate citizenship
- Business cases and corporate engagement with sustainability
- Integration 'Bringing it all together

COURSE DETAILS:

Venue and Date

Lagos: 5th – 9th June, 10th – 14th July, 21st – 25th August, 4th – 8th December

Kaduna: 13th – 17th February, Ma

Abuja: 20th – 24th March, 3rd – 7th April, 4th – 8th September

Nasarawa: 8th – 12th, 23rd – 27th October, 20th – 24th November

Course Fee: ₦550,000

Duration: 1 Week

ADVANCED TECHNIQUES: STRATEGIC THINKING AND BUSINESS PLANNING

OVERVIEW

Strategic thinking has emerged as a powerful new problem-solving approach. It's used in public, private, and nonprofit sectors for solving tomorrow's user problems, fueling growth, and delivering a unique customer experience. Delegates attending this course will develop their ability to use strategic thinking to become more proactive and build business plans to implement strategic initiatives. Also, participants will unpack the growth process in highly competitive environments, deal with the unknown, and learn how to think like strategists.

OBJECTIVES

The Objectives of the course are to:

- Increase the ability of the participants to predict and anticipate changes within competitive landscapes
- Discover how to leverage growth to strengthen competitive position
- Enable participants gain the frameworks to design and implement the right strategy to unlock value

OUTLINE

- Strategic Thinking and Planning
- Developing Strategy – The Power of Business Analysis
- Understanding the Importance and Value of a “Business Model”
- Strategy Development, Choice and Translation
- Translating Strategy with Strategy Maps and Balanced Scorecards
- E Communicating Strategy and Managing Stakeholders
- Alignment of Operations with Strategy
- Strategic Performance Measurement
- Managing Implementation – Effective Execution of Strategy
- Integrating Strategic and Operational Management Processes Bedding Strategy in the Organisation
- Building a Strategy/Business Planning Team
- Analysing Business Models and Strategies in an Industry
- Understanding and Overcoming Psychological Bias

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 22nd – 26th May, 14th – 18th August, 9th – 13th October, 11th – 15th December

Enugu: 27th Nov – 1st December

Abuja: 24th – 28th July

Kaduna: 28th Aug – 1st September

Course Fee: ₦550,000

Duration: 1 Week

EFFECTIVE PERFORMANCE MANAGEMENT: HOW TO ACHIEVE EXCELLENCE

Overview

Performance management systems, which typically include performance appraisal and employee development, are the “Achilles’ heel” of human resources management. They suffer from flaws in many organizations, with employees and managers regularly bemoaning their ineffectiveness. This course is designed to expose the participants to skills needed for effective performance management: how to achieve excellence

Objectives

The objectives of the course are to:

- Introduce the participants to the elements of performance improvement and accountability.
- Equip participants with the techniques of, and skills for, performance improvement.
- Enable participants to use the techniques and skills to be acquired to improve performance and accountability in their organisations

Outline

- Overview of Performance Improvement
- Organisational Vision, Mission, Objectives and Values
- Organisational Effectiveness
- Key Performance Indicators
- Common Performance Improvement Errors and Biases
- 360 Degree Reviews
- Appraising Performance
- Ethics, Accountability and Corruption
- Management Accountability
- Performance Management
- Measuring Corruption
- Anti-Corruption Measures
- Performance Improvement Checklist
- Motivating Staff for Improved Performance
- Managing Individual and Team Behaviour

COURSE DETAILS:

Venue and Date

Lagos: 8th – 12th May, 5th – 9th June, 23rd – 27th October, 13th – 17th November, 11th – 15th December

Abuja: 13th – 17th February, 3rd – 7th April, 10th – 14th July

Nasarawa: 21st – 25th August, 4th – 8th September

Enugu: 20th – 24th March

Course Fee: ₦550,000

Duration: 1 Week

SMART LEADERSHIP: ACHIEVING STRATEGY THROUGH LEADERSHIP & INNOVATION

Overview

Innovation is the key strategy of many businesses in the global competitive industries of the new century. New ideas can lead to programs, products and services which can provide a distinct competitive advantage over competitors. With routine tasks becoming more automated and the competitive environment becomes more dynamic, creative problem solving and innovation will play an increasingly important role in determining the success of business leaders.

Course Objectives:

At the end of this course the participants will be able to:

- Understand the drivers for a greater emphasis in business on creativity and innovation
- Identify the processes and activities which support creativity and innovation in organizations
- Identify the strategies, tools, and techniques to improve levels of creativity and innovation
- Understand the critical role and skills of the leader in creating an environment where creativity and innovation thrive

Outlines

- Encouraging a Creative Environment at Work:
- Innovative leadership for excellent performance
- The crucial mass for change and innovation
- Gaining the Participation of the Workforce
- Leading on The Creative Edge
- Developing creative potential in people and teams
- Developing creative solutions for strategies
- Gaining the “Buy-In” from the workforce
- Motivating creative individuals at work
- Creating a Motivating Climate for Higher Productivity
- The Ten Key Elements to setting up new missions
- Driving Strategic Change
- Managing the change process
- Kotter’s change management techniques
- Communicating with a sense of urgency

COURSE DETAILS:

Venue and Date

Lagos: 3rd – 7th April, 8th – 12th May, 5th – 9th June, 21st – 25th August, 23rd – 27th October, 13th – 17th November, 11th – 15th December

Nasarawa: 29th May – 2nd June, 17th – 21st July, 4th – 8th September, 4th – 8th December

Abuja: 13th – 17th February, 10th – 14th July

Enugu: 20th – 24th March

Course Fee: ₦550,000

Duration: 1 Week

STRATEGIC LEADERSHIP: ENHANCING YOUR PERSONAL EFFECTIVENESS

Overview

Strategic leadership is a core requirement for success in today’s turbulent environment. While it is good to plan, as failure to plan is planning to fail, essentially, planning is not enough. Organizations should develop the capability to competently implement their strategic plans.

This course intends to help participants develop the ability to eliminate gaps in their corporate plans by being proactive and more responsive to developments in their operating environment. It will also help them to implement plans effectively for enhanced organizational performance and results

Objectives

At the end of the course, participants will be able to:

- Apply strategic management techniques for goal achievement;
- Clarify the vision, mission and goals of their organizations
- Produce functional strategic plans
- Evaluate the strategic plans of their organizations
- Create intelligent linkages between strategic plans and implementation

Outline

- Strategic Planning: Concepts and Functions
- Strategic Management
- Strategic Leadership
- Vision, Mission, Values, and Goals of an Organization
- Evaluating self-Leadership Style
- The Ethics and Skills of Leadership
- Performance Appraisal
- Strategic Leadership
- Environmental Analysis (SWOT) and Force Field Analysis
- Development of Strategic Options and Choices
- Innovation and Creativity in Leadership
- Strategic Plan Implementation Techniques and Processes
- Change Management Strategies
- Effective Planning for Achievement

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 15th – 19th May, 26th – 30th June, 17th – 21st July, 7th – 11th August, 2nd – 6th October, 30th Oct – 3rd November, 4th – 8th December

Nasarawa: 12th – 16th June, 18th – 22nd September, 11th – 15th December

Abuja: 10th – 14th April, 28th Aug – 1st September

Course Fee: ₦550,000

Duration: 1 Week

LEADING WITH AUTHENTICITY AND PURPOSE

Overview

The heart of genuine leadership is trust. However, trust can quickly be undermined if subordinates, colleagues, and other important stakeholders sense a leader is insincere, lacking in vision or unwilling to take responsibility. Authentic leaders are true to the self and true to the values that they hold dear.

Objective

The objectives of the course are to:

- Understand your personal style even better
- Align individual, team and organisational goals
- Provide covers cutting-edge scientific evidence on authenticity and purpose

Outlines

- Overview of Authentic Leadership
- Influence, Authority & Power
- Building Confidence and Optimism
- Practicing the Art of Possibility
- Flexibility in Leadership Styles
- Creating Strong Connections with Others
- Emotional Intelligence at Work
- Aligning Your People behind the Vision
- Coaching to Peak Performance
- Coaching Fundamentals
- Motivation & Learning
- Empowering Individuals & Teams
- Ethics for Sustainable Success
- Ethics, Personal Values, and the Authentic Leader
- Dealing with Ethical Dilemmas
- Delegating to Develop your People

COURSE DETAILS:

Venue and Date

Lagos: 17th – 21st April, 22nd – 26th May, 28th Aug – 1st September, 25th – 29th September, 16th – 20th October, 20th – 24th November

Enugu: 20th – 24th February, 19th – 23rd June

Nasarawa: 6th – 10th March, 24th – 28th Jul, 17th – 21st July, 11th – 15th September, 13th – 17th November

Kaduna: 7th – 11th August

Course Fee: ₦550,000

Duration: 1 Week

INFLUENCE AND PERSUASION IN LEADERSHIP

OVERVIEW

Influence and persuasion is essential to success in our professional lives. With every business challenge comes an opportunity to influence an outcome. An ethical application of persuasive skills lets you achieve unmatched results. Whether you need to convince clients to sign a contract, garner support for a proposal, or win new business in competitive bids, persuasive skills are the driving force that will help you accomplish your goals.

Course Objectives

By the end of this course, participants should be able to:

- Engage listeners and captivate them with your message
- Learn effective persuasive techniques to motivate and influence others
- Design a compelling pitch that influences buy-in

Outlines

- Managing first impressions
- Assessing the needs of your audience
- Influencing without authority
- Personal Power And Credibility
- Influencing Through Positive Leadership
- Building Personal Power Through Influence
- Lead & Influence: Get More Ownership, Commitment, And Achievement From Your Team
- Persuasion Equation: The Subtle Science Of Getting Your Way
- Power, Influence, And Persuasion: Sell Your Ideas And Make Things Happen
- Developing a strong virtual presence
- Preparing for a sales opportunity
- Using the “motivated sequence”
- Closing the deal
- Negotiation Skills: Strategies for Increased Effectiveness

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 22nd – 26th May, 14th – 18th August, 27th Nov – 1st December

Abuja: 24th – 28th July

Nasarawa: 26th – 30th June, 9th – 13th October, 16th – 20th October

Course Fee: ₦550,000

Duration: 1 Week

E-BUSINESS AND CORPORATE GOVERNANCE

Overview

The business environment is impacted by technology both negatively and positively. To this extent, therefore, it is only prudent that the business environment adopts technological platforms, such as e-commerce, but there is a need to ascertain the risks involved, in order to optimize the benefits. This course will assist participants to gain in-depth skills and knowledge necessary for their daily operations.

Objectives

The objectives of the course are, to:

- Enable participants to identify the necessary skills needed for e-business and corporate governance
- Encourage participants to contribute to the provision of high-quality management in their organisations
- Enable participants to contribute meaningfully to formulating realistic growth-enhancing policies

Outline

- IT Governance as Strategic Alignment
- Implementing IT Governance
- E-Business Models
- Knowledge Management in Governance
- Managing risk and compliance
- Creates new sources of shareholder value
- Enterprise designed for success in the Information Age
- Optimizing Business Processes
- Harnessing Technology
- Internet Strategy
- Launching a Business on the Internet
- Payment transaction processing such as EFT (electronic funds transfer)
- Electronic provision of management information

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 29th May – 2nd June, 19th – 23rd June, 31st July – 4th August, 9th – 13th October

Uyo: 13th – 17th March

Enugu: 27th Nov – 1st December

Nasarawa: 24th – 28th July, 16th – 20th October

Course Fee: ₦550,000

Duration: 1 Week

INNOVATION THROUGH DESIGN THINKING

OVERVIEW

Almost every company competes to some degree on the basis of continual innovation and to be commercially successful, new product and service ideas must, of course, meet a real or perceived customers' need. Stiff competition in the market place compels organisations to constantly review their positions, products and services so as to be current and proactive in meeting customers' needs. This requires interrogating achievements in order to modify existing products and services, and marketing strategies. In this course, participants will be introduced to the concept and strategies of innovation through design thinking and how to effectively apply it.

OBJECTIVES

At the end of the course, participants will be able to:

- Understand the concept of design thinking and innovation.
- Know the strategies and techniques needed for effective innovation through design thinking
- Apply the concept in their organisations.

OUTLINE

- Overview of Design Thinking: A Tool for Organisational Renewal
- Design Thinking Tools
- Exploring the current status of Design Thinking
- Phases of Design Thinking
- Developing the Skills for Critical Thinking and Innovation
- Best Practices in Critical Thinking and Innovation
- Partnering for Critical Thinking and Innovation
- Idea Creation Techniques
- Transforming Ideas into Action
- Building and Managing Teams for Critical Thinking and Innovation
- Strategies for Sustaining Critical Thinking and Innovation
- Applying Design Thinking in Organisations

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 31st July – 4th August, 16th – 20th October

Nasarawa: 29th May – 2nd June, 26th – 30th June, 24th – 28th July, 28th Aug – 1st September, 4th – 8th September, 27th Nov – 1st December

Abuja: 14th – 18th August

Course Fee: ₦550,000

Duration: 1 Week

LEADING AND BUILDING CULTURE OF INNOVATION

OVERVIEW

Today's leaders are evolving their approaches to leadership and innovation in response to quantum shifts in how we work and live. In the midst of economic, societal, and technological disruptions, leaders must build and lead agile organizations and be able to collaborate, leverage digital assets, and innovate again and again. In this course, participants will be taught skills required for leading and building culture of innovation

Objectives

The objectives of the course are to:

- Teach the participants on how to develop a leadership approach that fosters innovation
- Show participants how to transform innovative ideas into reality
- Enable participants to work effectively with peers to facilitate necessary change and realize the potential of pioneering ideas

OUTLINE

- General Overview of leading and building culture of innovation
- Management of Organizational Innovation
- Organizational Capability and Innovation Performances
- Harnessing the Competence Base
- Organizational Intelligence
- Creativity and Idea Management
- Organizational Structures and Systems
- Organizational Culture and Climate
- Turning Creativity into Innovation.
- Creativity and Innovation at Work.
- Boundary Spanning and Entrepreneurship
- Building a Climate for Creativity and Innovation.
- Organizational Innovation through Transformational Leadership
- Strategic Innovation
- Recognizing and developing the characteristics of strategic agility
- Understanding and leveraging strategic competences and skills
- Developing inspiration and motivation

COURSE DETAILS:

Venue and Date

Lagos: 27th Feb – 3rd March, 13th – 17th March, 29th May – 2nd June, 14th – 18th August, 16th – 20th October, 6th – 10th November

Uyo: 31st July – 4th August

Enugu: 31st July – 4th August

Kano: 9th – 13th October

Course Fee: ₦550,000

Duration: 1 Week

CREATING GREATER SUCCESS IN SUCCESSION PLANNING

OVERVIEW

To guarantee and sustain effective performance, organisations need to coach their personnel, and put in place succession plans that will make existing high performing workers to be succeeded by equally performing colleagues. In this course, participants will be taught skills required for creating greater success in succession planning

OBJECTIVES

The objectives of the course are to:

- Introduce participants to the methods and techniques of creating greater success in succession planning
- Enable participants to develop effective result-oriented strategies for their organisations
- Make participants use coaching and succession planning to sustain effective performance in organisations.

OUTLINE

- Overview of creating greater success in succession planning
- Succession Planning and Career Development
- Setting Strategic Organisational Direction
- Organisational Competence and Talent Profile Assessment and Analysis
- Workforce and Assessment
- Human Capital Standards for Success
- Empowering and Motivating Individuals and Teams
- Fundamentals of Coaching for Peak Performance
- Approaches to Coaching at the Workplace
- Participatory Managerial Practice
- Welfare Planning
- Interpersonal Relationship
- Conflict Resolution Techniques
- Problem Solving Techniques
- Personal Effectiveness and Self-Development

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th March, 29th May – 2nd June, 7th – 11th August, 14th – 18th August, 16th – 20th October

Uyo: 27th Feb – 3rd March, 31st July – 4th August

Nasarawa: 27th Nov – 1st December

Course Fee: ₦550,000

Duration: 1 Week

MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS

Overview

A large proportion of an organization's costs is expended on the procurement of goods and services, particularly where it involves a global supply chain network as is the case with most of today's industries and sectors. Using management best practice through the tendering and procurement process and in contract implementation is thus critical to ensuring cost and process efficiencies to your organisation. This course is design to enlighten participant on how to deliver high quality tender within strict timescales, and effectively manage them in accordance with the tender specifications.

Objectives

At the end of this course, participant will learn to:

- Identify the most appropriate procurement strategy
- Evaluate tendering and procurement best practices
- Assess and manage key contractual risks
- Compare ways of dealing with performance failures
- Evaluate the most appropriate seminar of action when disputes arise

Outline

- Procurement Strategies and Best Practice
- Elements of Procurement Best Practice
- Types of Procurement Strategy
- Developing Tenders and Specifications
- Developing the Scope of Work and Specification
- Selection and Evaluation Criteria
- Key Elements of the Contract
- Principal Performance Obligations
- Scheduling and Completion
- Managing Change and Performance Failures
- Assignment, Novation and Subcontracting
- Implications of Varying Performance
- Contract Claims and Completion
- Types and Assessment of Claims
- Tiered Dispute Resolution Mechanisms
- Formal Dispute Resolution

COURSE DETAILS:

Venue and Date

Lagos: 6th – 10th March, 22nd – 26th May, 24th – 28th July, 7th – 11th August, 20th – 24th November

Enugu: 20th – 24th February, 7th – 11th August

Nasarawa: 17th – 21st July, 9th – 13th October

Course Fee: ₦550,000

Duration: 1 Week

PROJECT PLANNING, SCHEDULING AND CONTROL PROGRAMME

OVERVIEW

The premium placed on project management in organisations today has made many organisations to aim at specializing in the art, thereby becoming experts. Consequently, they take steps to build their capacities and expertise in project management. This course aims at aiding discerning technocrats with eyes on being experts to realize their dream.

OBJECTIVES

At the end of the course, participants should be able to:

- Define and initiate projects and their scopes.
- Develop schedules and cost performance baselines for projects.
- Plan project quality and resources.
- Execute and control projects.
- Close projects.

OUTLINE

- Complexities of Project management.
- Standards for Project management.
- Managing projects in Rapidly Changing Business Environments.
- Project Integration Management.
- Areas of Expertise in Project Management.
- Project Scope Management.
- Project Time Management.
- Project Quality Management.
- Project Human Capital Management.
- Project Communication Management.
- Project Procurement Management.
- Project Risk Management.
- Project Stakeholder Management.
- Standards for Project Management.
- Project Closeout: Techniques and Challenges.

COURSE DETAILS:

Venue and Date

Lagos: 5th – 9th June, 10th – 14th July , 4th – 8th September, 2nd – 6th October, 13th – 17th November, 11th – 15th December

Kaduna: 13th – 17th February, 8th – 12th May, 23rd – 27th October

Abuja: 20th – 24th March

Enugu: 21st – 25th August

Nasarawa: 18th - 22nd September

Course Fee: ₦550,000

Duration: 1 Week

DEVELOPING THE ACT OF LISTENING SKILLS FOR EFFECTIVE COMMUNICATION

OVERVIEW

Listening is so important that many top employers provide listening skills training for their employees. This is not surprising when you consider that good listening skills can lead to better customer satisfaction, greater productivity with fewer mistakes, and increased sharing of information that in turn can lead to more creative and innovative work. Many successful leaders and entrepreneurs credit their success to effective listening skills. This course is designed to teach participants the analytical tools, attitude, and approaches to be used for effective listening and communication.

OBJECTIVES

The main objectives of this course are to empower participants with:

- The ability to use the art of 'listening' to build relationships and transform every situation into a profitable one
- The necessary skill to identify and clarify any misinterpretation caused due to the lack of effective listening
- Capability to demonstrate active listening even in situations of emotional distress and trauma
- The knowledge and skills to make their organisation a place of effective communication

OUTLINE

- Overview of Developing the Act of Listening Skills for Effective Communication
- Barriers to Effective Listening
- Strategic Writing for Public Relations
- Listening Behaviour & Models
- Listening with Empathy
- Persuasion and Impression Skills
- Effective Leadership and Influence
- Confidence and Self Mastery
- Critical Thinking to Upgrade Messages
- Digitalization & Data Visualization
- Strategic Corporate Communication Management
- Understanding and Managing Internal and External Communication Processes

COURSE DETAILS:

Venue and Date

Lagos: 27th March – 31st March, 11th – 15th September, 18th – 22nd September

Abuja: 13th – 17th February, 15th – 19th May, 17th – 21st July, 2nd – 6th October, 30th Oct – 3rd November

Nasarawa: 13th – 17th November

Kaduna: 10th – 14th April, 28th Aug – 1st September

Kano: 21st – 25th August

Uyo: 12th – 16th June

Course Fee: ₦550,000

Duration: 1 Week

GLOBAL BEST PRACTICE IN WRITING AND PRESENTATION SKILLS

OVERVIEW

Public Relations practitioners use writing extensively in carrying out their functions. Identifying the documents produced and used, and the skills required, as well as proceeding to acquire and sharpen them enhance the quality of documents for effective public relations. This course will provide participants the opportunity of learning how to use writing to carry out their functions, and then consider how to enhance the usage.

OBJECTIVE

The objective of the course is to provide participants with the platform on which to share experiences on the use of the written word in the management of the corporate images of organisations.

OUTLINE

- Overview of Global Best Practice in Writing and Presentation Skills
- Public Relations and the Written Word
- Types of Documents used in Public Relations
- Effective Speech writing
- Use of Language, Grammar, and Word Economy
- Editing Techniques
- Feature Articles and Documentaries
- Writing Position Papers
- Writing for Different Media and Audiences
- Researching for Special Writing
- Effective Presentation Types and Skills
- Proof-reading
- Packaging of Documents
- Effective Use of ICT in Writing and Presentations

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 27th March – 31st March, 8th – 12th May, 10th – 14th July, 28th Aug – 1st September, 13th – 17th November

Nasarawa: 10th – 14th April, 12th – 16th June, 11th – 15th September, 23rd – 27th October, 4th – 8th December

Abuja: 30th Oct – 3rd November

Course Fee: ₦550,000

Duration: 1 Week

BUSINESS WRITING AND PRESENTATION SKILLS

OVERVIEW

Presentation matters a great deal in today's business world. There was a time when the actual business was the crux of a customer's interest. However, in the age of competitive executive presence and virtual realities, every brand needs to showcase phenomenal talent in the area of its presentation. This course will empower the participants to become expert in business writing. Through this course, participants will be able to apply the skill of presenting messages in a well-structured format through writing in any business communication.

OBJECTIVES

At the end of the course, participants should be able to:

- Understand the requisites of a good business writing and presentation
- Express ideas fluently through any written medium
- Understand the potential of well-written content in the business world

OUTLINE

- Overview of Business Writing and Presentation Skills
- Use of Language and the Economy of Words
- Communication and Leadership
- Unprofessional Communication & its impact on Businesses
- Tools for Business Writing and Presentation
- Managing Stress | Before & During Presentation
- Rapport Building in Public Speaking
- Effective Business Writing and Business Correspondence
- Visual Aids in Presentations
- Effective Presentation Types and Skills
- Tone and Body Language in Presentation
- Delivering the Content – 'The Message'
- Business Letters
- Effective Use of ICT in Writing and Presentations

COURSE DETAILS:

Venue and Date

Lagos: 13th – 17th February, 20th – 24th March, 8th – 12th May, 12th – 16th June, 21st – 25th August, 23rd – 27th October, 13th – 17th November

Nasarawa: 10th – 14th April, 11th – 15th September, 23rd – 27th October, 4th – 8th December

Abuja: 10th – 14th July

Course Fee: ₦550,000

Duration: 1 Week

EXECUTIVE HEALTH, CORPORATE WELLNESS AND FITNESS

OVERVIEW

Designing and managing an employee wellness program is an important step in improving the health and productivity of employees and potentially improving the overall cost of employer-provided health care. This course will enhance the well-being of participants and give them the tools to maintain and improve their health.

OBJECTIVE

By attending this course, participants will learn how to reduce health care costs, augment productivity and increase employee retention, providing further support for the correlation between personal health and job satisfaction.

OUTLINE

- Overview of Executive Health, Corporate Wellness and Fitness
- Quantitative Analysis of Nutrient Intake
- Measure Employee Wellbeing in Real-Time
- Ready-made action plans and wellness solutions for common challenges
- Personal and Executive Coaching to help Manage Stress and facilitate work-life balance
- Rewarding Healthy Living and Breaking Bad Habits
- The Executive Health and Wellness Program Components
- Building a Culture of Wellness
- Assessing Employee Health Risks
- Managing Corporate Wellness Vendors
- Overseeing Corporate Fitness Facility Contracts
- Assertiveness and Self-Confidence
- Developing Emotional Intelligence
- Goal Setting and Getting Things Done
- Creativity: Thinking Outside the Box
- Managing Workplace Anxiety

COURSE DETAILS:

Venue and Date

Lagos: 12th – 16th June, 18th – 22nd September, 20th – 24th November

Abuja: 6th – 10th March, 15th – 19th May, 17th – 21st July, 28th Aug – 1st September, 30th Oct – 3rd November

Kaduna: 10th – 14th April

Nasarawa: 7th – 11th August

Uyo: 2nd – 6th October

Course Fee: ₦550,000

Duration: 1 Week

2023 SCHEDULE OF TRAINING PROGRAMMES

Course	Date	Venue	Fee
FEBRUARY			
Digital Innovation: Strategies for Winning in The Digital Age	6 th – 10 th February	Lagos	₦550,000
Socio-Economic Impact of Telecoms	6 th – 10 th February	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	6 th – 10 th February	Lagos	₦550,000
Ethical Conduct and Compliance	6 th – 10 th February	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	6 th – 10 th February	Lagos	₦550,000
Mastering Management and Leadership Skills	6 th – 10 th February	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	6 th – 10 th February	Nasarawa	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	6 th – 10 th February	Nasarawa	₦550,000
Global Digital Regulation	6 th – 10 th February	Nasarawa	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	6 th – 10 th February	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	6 th – 10 th February	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	6 th – 10 th February	Nasarawa	₦550,000
Business Planning Approach and Operations	6 th – 10 th February	Uyo	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	6 th – 10 th February	Nasarawa	₦550,000
Leadership and Social Transformation in ICT World	6 th – 10 th February	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	6 th – 10 th February	Uyo	₦550,000
Project Planning, Scheduling and control Programme	13 th – 17 th February	Kaduna	₦550,000
Accelerating Digital Transformation in Telecoms	13 th – 17 th February	Kaduna	₦550,000
Planning and Policies for Wireless Innovation	13 th – 17 th February	Abuja	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	13 th – 17 th February	Abuja	₦550,000

Business Writing and Presentation Skills	13 th – 17 th February	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	13 th – 17 th February	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	13 th – 17 th February	Lagos	₦550,000
Project Planning, Scheduling and control Programme	13 th – 17 th February	Kaduna	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	13 th – 17 th February	Kaduna	₦550,000
Effective Performance Management: How to Achieve Excellence	13 th – 17 th February	Abuja	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	13 th – 17 th February	Abuja	₦550,000
Business Writing and Presentation Skills	13 th – 17 th February	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	13 th – 17 th February	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	13 th – 17 th February	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	13 th – 17 th February	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	13 th – 17 th February	Abuja	₦550,000
Technical Business and Regulatory Aspects of Future Network	13 th – 17 th February	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	13 th – 17 th February	Abuja	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	20 th – 24 th February	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	20 th – 24 th February	Nasarawa	₦550,000
Next Generation Broadband: Standards and Applications	20 th – 24 th February	Abuja	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	20 th – 24 th February	Enugu	₦550,000
Managing Tenders, Specifications and Contracts	20 th – 24 th February	Enugu	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	20 th – 24 th February	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	20 th – 24 th February	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	20 th – 24 th February	Nasarawa	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	20 th – 24 th February	Abuja	₦550,000
Leading with Authenticity and Purpose	20 th – 24 th February	Enugu	₦550,000

Managing Tenders, Specifications and Contracts	20 th – 24 th February	Enugu	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	20 th – 24 th February	Lagos	₦550,000
Influence and Persuasion In Leadership	27 th Feb – 3 rd March	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	27 th Feb – 3 rd March	Lagos	₦550,000
E-Business and Corporate Governance	27 th Feb – 3 rd March	Lagos	₦550,000
Innovation through Design Thinking	27 th Feb – 3 rd March	Lagos	₦550,000
Leading and Building Culture of Innovation	27 th Feb – 3 rd March	Lagos	₦550,000
Creating Greater Success in Succession Planning	27 th Feb – 3 rd March	Uyo	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	27 th Feb – 3 rd March	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	27 th Feb – 3 rd March	Lagos	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	27 th Feb – 3 rd March	Lagos	₦550,000
Innovation through Design Thinking	27 th Feb – 3 rd March	Lagos	₦550,000
Leading and Building Culture of Innovation	27 th Feb – 3 rd March	Lagos	₦550,000
Creating Greater Success in Succession Planning	27 th Feb – 3 rd March	Uyo	₦550,000
MARCH			
Executive Health, Corporate Wellness and Fitness	6 th – 10 th March	Abuja	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	6 th – 10 th March	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	6 th – 10 th March	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	6 th – 10 th March	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	6 th – 10 th March	Nasarawa	₦550,000
Managing Tenders, Specifications and Contracts	6 th – 10 th March	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	6 th – 10 th March	Lagos	₦550,000
Executive Health, Corporate Wellness and Fitness	6 th – 10 th March	Abuja	₦550,000
Leadership, Organizing and Action: Leading Change	6 th – 10 th March	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	6 th – 10 th March	Nasarawa	₦550,000

The Influential Leader: Self-Understanding and Leading Organizations	6 th – 10 th March	Nasarawa	₦550,000
Leading with Authenticity And Purpose	6 th – 10 th March	Nasarawa	₦550,000
Managing Tenders, Specifications and Contracts	6 th – 10 th March	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	6 th – 10 th March	Lagos	₦550,000
Influence and Persuasion in Leadership	13 th – 17 th March	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	13 th – 17 th March	Lagos	₦550,000
E-Business and Corporate Governance	13 th – 17 th March	Uyo	₦550,000
Leading and Building Culture of Innovation	13 th – 17 th March	Lagos	₦550,000
Creating Greater Success in Succession Planning	13 th – 17 th March	Lagos	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	13 th – 17 th March	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	13 th – 17 th March	Lagos	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	13 th – 17 th March	Uyo	₦550,000
Leading and Building Culture of Innovation	13 th – 17 th March	Lagos	₦550,000
Creating Greater Success in Succession Planning	13 th – 17 th March	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	20 th – 24 th March	Lagos	₦550,000
Leadership and Social Transformation in ICT World	20 th – 24 th March	Uyo	₦550,000
Smart Data: Driving Innovation with Technology	20 th – 24 th March	Uyo	₦550,000
Project Planning, Scheduling and control Programme	20 th – 24 th March	Abuja	₦550,000
Accelerating Digital Transformation in Telecoms	20 th – 24 th March	Abuja	₦550,000
Planning and Policies for Wireless Innovation	20 th – 24 th March	Enugu	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	20 th – 24 th March	Enugu	₦550,000
Business Writing and Presentation Skills	20 th – 24 th March	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	20 th – 24 th March	Lagos	₦550,000
Technical Report And Business Writing Strategy	20 th – 24 th March	Uyo	₦550,000
Business Planning Approach and Operations	20 th – 24 th March	Uyo	₦550,000
Project Planning, Scheduling and control Programme	20 th – 24 th March	Abuja	₦550,000

Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	20 th – 24 th March	Abuja	₦550,000
Effective Performance Management: How to Achieve Excellence	20 th – 24 th March	Enugu	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	20 th – 24 th March	Enugu	₦550,000
Business Writing and Presentation Skills	20 th – 24 th March	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	27 th – 31 st March	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	27 th – 31 st March	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	27 th – 31 st March	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	27 th – 31 st March	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	27 th – 31 st March	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	27 th – 31 st March	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	27 th – 31 st March	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	27 th – 31 st March	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	27 th – 31 st March	Lagos	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	27 th – 31 st March	Nasarawa	₦550,000
APRIL			
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	3 rd – 7 th April	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	3 rd – 7 th April	Lagos	₦550,000
Leadership and Social Transformation in ICT World	3 rd – 7 th April	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	3 rd – 7 th April	Nasarawa	₦550,000
Accelerating Digital Transformation in Telecoms	3 rd – 7 th April	Abuja	₦550,000
Planning and Policies for Wireless Innovation	3 rd – 7 th April	Abuja	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	3 rd – 7 th April	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	3 rd – 7 th April	Lagos	₦550,000

Project Life Cycle Management, Monitoring and Evaluation	3 rd – 7 th April	Lagos	₦550,000
Technical Report and Business Writing Strategy	3 rd – 7 th April	Nasarawa	₦550,000
Business Planning Approach and Operations	3 rd – 7 th April	Nasarawa	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	3 rd – 7 th April	Abuja	₦550,000
Effective Performance Management: How to Achieve Excellence	3 rd – 7 th April	Abuja	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	3 rd – 7 th April	Lagos	₦550,000
Business Writing and Presentation Skills	10 th – 14 th April	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	10 th – 14 th April	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	10 th – 14 th April	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	10 th – 14 th April	Abuja	₦550,000
Developing the Act of Listening Skills for Effective Communication	10 th – 14 th April	Kaduna	₦550,000
Executive Health, Corporate Wellness and Fitness	10 th – 14 th April	Kaduna	₦550,000
Leadership, Organizing and Action: Leading Change	10 th – 14 th April	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	10 th – 14 th April	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	10 th – 14 th April	Lagos	₦550,000
Business Writing and Presentation Skills	10 th – 14 th April	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	10 th – 14 th April	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	10 th – 14 th April	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	10 th – 14 th April	Abuja	₦550,000
Developing the Act of Listening Skills for Effective Communication	10 th – 14 th April	Kaduna	₦550,000
Executive Health, Corporate Wellness and Fitness	10 th – 14 th April	Kaduna	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	10 th – 14 th April	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	10 th – 14 th April	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	10 th – 14 th April	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	17 th – 21 st April	Lagos	₦550,000

Leading with Authenticity and Purpose	17 th – 21 st April	Lagos	₦550,000
Ethical Conduct and Compliance	17 th – 21 st April	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	17 th – 21 st April	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	17 th – 21 st April	Lagos	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	17 th – 21 st April	Lagos	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	17 th – 21 st April	Lagos	₦550,000
Socio-Economic Impact of Telecoms	17 th – 21 st April	Nasarawa	₦550,000
Global Digital Regulation	24 th – 28 th April	Nasarawa	₦550,000
MAY			
Leadership and Social Transformation in ICT World	1 st – 5 th May	Uyo	₦550,000
Socio-Economic Impact of Telecoms	1 st – 5 th May	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	1 st – 5 th May	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	1 st – 5 th May	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	1 st – 5 th May	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	1 st – 5 th May	Uyo	₦550,000
Developing Positive Mental Attitude for Workplace Success	1 st – 5 th May	Lagos	₦550,000
Mastering Management and Leadership Skills	1 st – 5 th May	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	1 st – 5 th May	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	1 st – 5 th May	Nasarawa	₦550,000
Business Planning Approach And Operations	8 th – 12 th May	Lagos	₦550,000
Project Planning, Scheduling and control Programme	8 th – 12 th May	Kaduna	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	8 th – 12 th May	Nasarawa	₦550,000
Effective Performance Management: How to Achieve Excellence	8 th – 12 th May	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	8 th – 12 th May	Lagos	₦550,000

Business Writing and Presentation Skills	8 th – 12 th May	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	8 th – 12 th May	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	8 th – 12 th May	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	8 th – 12 th May	Lagos	₦550,000
Project Planning, Scheduling and control Programme	8 th – 12 th May	Kaduna	₦550,000
Accelerating Digital Transformation in Telecoms	8 th – 12 th May	Nasarawa	₦550,000
Planning and Policies for Wireless Innovation	8 th – 12 th May	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	8 th – 12 th May	Lagos	₦550,000
Business Writing and Presentation Skills	8 th – 12 th May	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	8 th – 12 th May	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	8 th – 12 th May	Nasarawa	₦550,000
Technical Business and Regulatory Aspects of Future Network	15 th – 19 th May	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	15 th – 19 th May	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	15 th – 19 th May	Abuja	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	15 th – 19 th May	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	15 th – 19 th May	Uyo	₦550,000
Next Generation Broadband: Standards and Applications	15 th – 19 th May	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	15 th – 19 th May	Enugu	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	15 th – 19 th May	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	15 th – 19 th May	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	15 th – 19 th May	Abuja	₦550,000
Leadership, Organizing and Action: Leading Change	15 th – 19 th May	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	15 th – 19 th May	Uyo	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	15 th – 19 th May	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	15 th – 19 th May	Enugu	₦550,000

Leading with Authenticity And Purpose	22 nd – 26 th May	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	22 nd – 26 th May	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	22 nd – 26 th May	Nasarawa	₦550,000
Influence and Persuasion in Leadership	22 nd – 26 th May	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	22 nd – 26 th May	Lagos	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	22 nd – 26 th May	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	22 nd – 26 th May	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	22 nd – 26 th May	Nasarawa	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	22 nd – 26 th May	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	22 nd – 26 th May	Lagos	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	29 th May – 2 nd June	Lagos	₦550,000
Innovation through Design Thinking	29 th May – 2 nd June	Nasarawa	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	29 th May – 2 nd June	Nasarawa	₦550,000
Leading and Building Culture of Innovation	29 th May – 2 nd June	Lagos	₦550,000
E-Business and Corporate Governance	29 th May – 2 nd June	Lagos	₦550,000
Innovation through Design Thinking	29 th May – 2 nd June	Nasarawa	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	29 th May – 2 nd June	Nasarawa	₦550,000
Leading and Building Culture of Innovation	29 th May – 2 nd June	Lagos	₦550,000
Creating Greater Success in Succession Planning	29 th May – 2 nd June	Lagos	₦550,000
Creating Greater Success in Succession Planning	29 th May – 2 nd June	Lagos	₦550,000
JUNE			
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	5 th – 9 th June	Abuja	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	5 th – 9 th June	Abuja	₦550,000
Leadership and Social Transformation in ICT World	5 th – 9 th June	Lagos	₦550,000
Smart Data: Driving Innovation with Technology	5 th – 9 th June	Lagos	₦550,000

Project Planning, Scheduling and control Programme	5 th – 9 th June	Lagos	₦550,000
Accelerating Digital Transformation in Telecoms	5 th – 9 th June	Lagos	₦550,000
Planning and Policies for Wireless Innovation	5 th – 9 th June	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	5 th – 9 th June	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	5 th – 9 th June	Abuja	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	5 th – 9 th June	Abuja	₦550,000
Technical Report and Business Writing Strategy	5 th – 9 th June	Lagos	₦550,000
Business Planning Approach and Operations	5 th – 9 th June	Lagos	₦550,000
Project Planning, Scheduling and control Programme	5 th – 9 th June	Lagos	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	5 th – 9 th June	Lagos	₦550,000
Effective Performance Management: How to Achieve Excellence	5 th – 9 th June	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	5 th – 9 th June	Lagos	₦550,000
Business Writing and Presentation Skills	12 th – 16 th June	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	12 th – 16 th June	Nasarawa	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	12 th – 16 th June	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	12 th – 16 th June	Kaduna	₦550,000
Developing the Act of Listening Skills for Effective Communication	12 th – 16 th June	Uyo	₦550,000
Technical Report And Business Writing Strategy	12 th – 16 th June	Kano	₦550,000
Leadership, People Management and Communication for Organisational Success	12 th – 16 th June	Kano	₦550,000
Executive Health, Corporate Wellness and Fitness	12 th – 16 th June	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	12 th – 16 th June	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	12 th – 16 th June	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	12 th – 16 th June	Lagos	₦550,000
Business Writing and Presentation Skills	12 th – 16 th June	Lagos	₦550,000

Global Best Practice in Writing and Presentation Skills	12 th – 16 th June	Nasarawa	₦550,000
Technical Business and Regulatory Aspects of Future Network	12 th – 16 th June	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	12 th – 16 th June	Kaduna	₦550,000
Developing the Act of Listening Skills for Effective Communication	12 th – 16 th June	Uyo	₦550,000
Leadership and Social Transformation in ICT World	12 th – 16 th June	Kano	₦550,000
Leadership, People Management and Communication for Organisational Success	12 th – 16 th June	Kano	₦550,000
Executive Health, Corporate Wellness and Fitness	12 th – 16 th June	Lagos	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	12 th – 16 th June	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	12 th – 16 th June	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	12 th – 16 th June	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	19 th – 23 rd June	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	19 th – 23 rd June	Enugu	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	19 th – 23 rd June	Enugu	₦550,000
Socio-Economic Impact of Telecoms	19 th – 23 rd June	Nasarawa	₦550,000
Internet Governance: Policy and Technical Perspective	19 th – 23 rd June	Nasarawa	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	19 th – 23 rd June	Lagos	₦550,000
Smart Data: Driving Innovation with Technology	19 th – 23 rd June	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	19 th – 23 rd June	Nasarawa	₦550,000
Leading with Authenticity and Purpose	19 th – 23 rd June	Enugu	₦550,000
Ethical Conduct and Compliance	19 th – 23 rd June	Enugu	₦550,000
Developing Positive Mental Attitude for Workplace Success	19 th – 23 rd June	Nasarawa	₦550,000
Mastering Management and Leadership Skills	19 th – 23 rd June	Nasarawa	₦550,000
E-Business and Corporate Governance	19 th – 23 rd June	Lagos	₦550,000
Business Planning Approach and Operations	19 th – 23 rd June	Lagos	₦550,000

Developing Positive Mental Attitude for Workplace Success	26 th – 30 th June	Abuja	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	26 th – 30 th June	Nasarawa	₦550,000
Business Planning Approach and Operations	26 th – 30 th June	Abuja	₦550,000
Leadership, People Management and Communication for Organisational Success	26 th – 30 th June	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	26 th – 30 th June	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	26 th – 30 th June	Lagos	₦550,000
Influence And Persuasion In Leadership	26 th – 30 th June	Nasarawa	₦550,000
Innovation through Design Thinking	26 th – 30 th June	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	26 th – 30 th June	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	26 th – 30 th June	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	26 th – 30 th June	Lagos	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	26 th – 30 th June	Nasarawa	₦550,000
Innovation through Design Thinking	26 th – 30 th June	Nasarawa	₦550,000
JULY			
Digital Innovation: Strategies for Winning in The Digital Age	3 rd – 7 th July	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	3 rd – 7 th July	Lagos	₦550,000
Global Digital Regulation	3 rd – 7 th July	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	3 rd – 7 th July	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	3 rd – 7 th July	Nasarawa	₦550,000
Next Generation Broadband: Standards and Applications	3 rd – 7 th July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	3 rd – 7 th July	Kaduna	₦550,000
Leadership and Social Transformation in ICT World	3 rd – 7 th July	Nasarawa	₦550,000
Ethical Conduct and Compliance	3 rd – 7 th July	Lagos	₦550,000

Mastering Management and Leadership Skills	3 rd – 7 th July	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	3 rd – 7 th July	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	3 rd – 7 th July	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	3 rd – 7 th July	Nasarawa	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	3 rd – 7 th July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	3 rd – 7 th July	Kaduna	₦550,000
Technical Report and Business Writing Strategy	3 rd – 7 th July	Nasarawa	₦550,000
Business Planning Approach and Operations	10 th – 14 th July	Lagos	₦550,000
Project Planning, Scheduling and control Programme	10 th – 14 th July	Lagos	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	10 th – 14 th July	Lagos	₦550,000
Effective Performance Management: How to Achieve Excellence	10 th – 14 th July	Abuja	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	10 th – 14 th July	Abuja	₦550,000
Business Writing and Presentation Skills	10 th – 14 th July	Abuja	₦550,000
Global Best Practice in Writing and Presentation Skills	10 th – 14 th July	Lagos	₦550,000
Ethical Conduct and Compliance	10 th – 14 th July	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	10 th – 14 th July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	10 th – 14 th July	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	10 th – 14 th July	Lagos	₦550,000
Project Planning, Scheduling and control Programme	10 th – 14 th July	Lagos	₦550,000
Accelerating Digital Transformation in Telecoms	10 th – 14 th July	Lagos	₦550,000
Planning and Policies for Wireless Innovation	10 th – 14 th July	Abuja	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	10 th – 14 th July	Abuja	₦550,000
Business Writing and Presentation Skills	10 th – 14 th July	Abuja	₦550,000
Global Best Practice in Writing and Presentation Skills	10 th – 14 th July	Lagos	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	10 th – 14 th July	Nasarawa	₦550,000

Leadership and Social Transformation in ICT World	10 th – 14 th July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	10 th – 14 th July	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	17 th – 21 st July	Abuja	₦550,000
Technical Business and Regulatory Aspects of Future Network	17 th – 21 st July	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	17 th – 21 st July	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	17 th – 21 st July	Abuja	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	17 th – 21 st July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	17 th – 21 st July	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	17 th – 21 st July	Nasarawa	₦550,000
Managing Tenders, Specifications and Contracts	17 th – 21 st July	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	17 th – 21 st July	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	17 th – 21 st July	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	17 th – 21 st July	Abuja	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	17 th – 21 st July	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	17 th – 21 st July	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	17 th – 21 st July	Abuja	₦550,000
Leadership, Organizing and Action: Leading Change	17 th – 21 st July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	17 th – 21 st July	Nasarawa	₦550,000
Leading with Authenticity and Purpose	17 th – 21 st July	Nasarawa	₦550,000
Managing Tenders, Specifications and Contracts	17 th – 21 st July	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	17 th – 21 st July	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	17 th – 21 st July	Lagos	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	24 th – 28 th July	Lagos	₦550,000
Leading with Authenticity And Purpose	24 th – 28 th July	Lagos	₦550,000

Managing Tenders, Specifications and Contracts	24 th – 28 th July	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	24 th – 28 th July	Lagos	₦550,000
Influence and Persuasion in Leadership	24 th – 28 th July	Abuja	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	24 th – 28 th July	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	24 th – 28 th July	Nasarawa	₦550,000
E-Business and Corporate Governance	24 th – 28 th July	Nasarawa	₦550,000
Developing Positive Mental Attitude for Workplace Success	24 th – 28 th July	Nasarawa	₦550,000
Innovation through Design Thinking	24 th – 28 th July	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	24 th – 28 th July	Lagos	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	24 th – 28 th July	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	24 th – 28 th July	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	24 th – 28 th July	Lagos	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	24 th – 28 th July	Abuja	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	24 th – 28 th July	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	24 th – 28 th July	Nasarawa	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	24 th – 28 th July	Nasarawa	₦550,000
Global Digital Regulation	24 th – 28 th July	Nasarawa	₦550,000
Innovation through Design Thinking	24 th – 28 th July	Nasarawa	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	31 st July – 4 th August	Lagos	₦550,000
Innovation through Design Thinking	31 st July – 4 th August	Lagos	₦550,000
Leading and Building Culture of Innovation	31 st July – 4 th August	Uyo	₦550,000
Creating Greater Success in Succession Planning	31 st July – 4 th August	Uyo	₦550,000
E-Business and Corporate Governance	31 st July – 4 th August	Lagos	₦550,000
Innovation through Design Thinking	31 st July – 4 th August	Lagos	₦550,000
Leading and Building Culture of Innovation	31 st July – 4 th August	Uyo	₦550,000

Creating Greater Success in Succession Planning	31 st July – 4 th August	Uyo	₦550,000
Ethical Conduct and Compliance	31 st July – 4 th August	Nasarawa	₦550,000
Developing Positive Mental Attitude for Workplace Success	31 st July – 4 th August	Nasarawa	₦550,000
Leading and Building Culture of Innovation	31 st July – 4 th August	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	31 st July – 4 th August	Enugu	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	31 st July – 4 th August	Enugu	₦550,000
Leading and Building Culture of Innovation	31 st July – 4 th August	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	31 st July – 4 th August	Enugu	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	31 st July – 4 th August	Enugu	₦550,000
AUGUST			
Executive Health, Corporate Wellness and Fitness	7 th – 11 th August	Nasarawa	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	7 th – 11 th August	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	7 th – 11 th August	Nasarawa	₦550,000
Next Generation Broadband: Standards and Applications	7 th – 11 th August	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	7 th – 11 th August	Kaduna	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	7 th – 11 th August	Kaduna	₦550,000
Creating Greater Success in Succession Planning	7 th – 11 th August	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	7 th – 11 th August	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	7 th – 11 th August	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	7 th – 11 th August	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	7 th – 11 th August	Lagos	₦550,000
Executive Health, Corporate Wellness and Fitness	7 th – 11 th August	Nasarawa	₦550,000
Leadership, Organizing And Action: Leading Change	7 th – 11 th August	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	7 th – 11 th August	Nasarawa	₦550,000

Creative Thinking: Innovative Solutions to Complex Challenges	7 th – 11 th August	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	7 th – 11 th August	Kaduna	₦550,000
Leading with Authenticity and Purpose	7 th – 11 th August	Kaduna	₦550,000
Creating Greater Success in Succession Planning	7 th – 11 th August	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	7 th – 11 th August	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	7 th – 11 th August	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	7 th – 11 th August	Lagos	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	7 th – 11 th August	Lagos	₦550,000
Influence and Persuasion in Leadership	14 th – 18 th August	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	14 th – 18 th August	Lagos	₦550,000
Innovation through Design Thinking	14 th – 18 th August	Abuja	₦550,000
Leading and Building Culture of Innovation	14 th – 18 th August	Lagos	₦550,000
Creating Greater Success in Succession Planning	14 th – 18 th August	Lagos	₦550,000
Business Planning Approach and Operations	14 th – 18 th August	Nasarawa	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	14 th – 18 th August	Nasarawa	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	14 th – 18 th August	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	14 th – 18 th August	Lagos	₦550,000
Innovation through Design Thinking	14 th – 18 th August	Abuja	₦550,000
Leading and Building Culture of Innovation	14 th – 18 th August	Lagos	₦550,000
Creating Greater Success in Succession Planning	14 th – 18 th August	Lagos	₦550,000
Smart Data: Driving Innovation with Technology	14 th – 18 th August	Nasarawa	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	14 th – 18 th August	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	21 st – 25 th August	Nasarawa	₦550,000
Leadership and Social Transformation in ICT World	21 st – 25 th August	Nasarawa	₦550,000
Developing the Act of Listening Skills for Effective Communication	21 st – 25 th August	Kano	₦550,000

Mastering Powerful Conversations in a Fast-Changing World	21 st – 25 th August	Kano	₦550,000
Project Planning, Scheduling and control Programme	21 st – 25 th August	Enugu	₦550,000
Accelerating Digital Transformation in Telecoms	21 st – 25 th August	Lagos	₦550,000
Planning and Policies for Wireless Innovation	21 st – 25 th August	Nasarawa	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	21 st – 25 th August	Lagos	₦550,000
Business Writing and Presentation Skills	21 st – 25 th August	Lagos	₦550,000
Global Digital Regulation	21 st – 25 th August	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	21 st – 25 th August	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	21 st – 25 th August	Nasarawa	₦550,000
Developing the Act of Listening Skills for Effective Communication	21 st – 25 th August	Kano	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	21 st – 25 th August	Kano	₦550,000
Project Planning, Scheduling and control Programme	21 st – 25 th August	Enugu	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	21 st – 25 th August	Lagos	₦550,000
Effective Performance Management: How to Achieve Excellence	21 st – 25 th August	Nasarawa	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	21 st – 25 th August	Lagos	₦550,000
Business Writing and Presentation Skills	21 st – 25 th August	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	21 st – 25 th August	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	28 th Aug – 1 st September	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	28 th Aug – 1 st September	Lagos	₦550,000
Ethical Conduct and Compliance	28 th Aug – 1 st September	Lagos	₦550,000
Technical Report and Business Writing Strategy	28 th Aug – 1 st September	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	28 th Aug – 1 st September	Nasarawa	₦550,000
Leading with Authenticity and Purpose	28 th Aug – 1 st September	Nasarawa	₦550,000
Innovation through Design Thinking	28 th Aug – 1 st September	Nasarawa	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	28 th Aug – 1 st September	Kaduna	₦550,000

Developing the Act of Listening Skills for Effective Communication	28 th Aug – 1 st September	Kaduna	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	28 th Aug – 1 st September	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	28 th Aug – 1 st September	Abuja	₦550,000
Global Best Practice in Writing and Presentation Skills	28 th Aug – 1 st September	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	28 th Aug – 1 st September	Lagos	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	28 th Aug – 1 st September	Lagos	₦550,000
Leadership and Social Transformation in ICT World	28 th Aug – 1 st September	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	28 th Aug – 1 st September	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	28 th Aug – 1 st September	Nasarawa	₦550,000
Innovation through Design Thinking	28 th Aug – 1 st September	Nasarawa	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	28 th Aug – 1 st September	Kaduna	₦550,000
Developing the Act of Listening Skills for Effective Communication	28 th Aug – 1 st September	Kaduna	₦550,000
Technical Business and Regulatory Aspects of Future Network	28 th Aug – 1 st September	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	28 th Aug – 1 st September	Abuja	₦550,000
SEPTEMBER			
Smart Data: Driving Innovation with Technology	4 th – 8 th September	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	4 th – 8 th September	Lagos	₦550,000
Leadership and Social Transformation in ICT World	4 th – 8 th September	Lagos	₦550,000
Project Planning, Scheduling and control Programme	4 th – 8 th September	Lagos	₦550,000
Accelerating Digital Transformation in Telecoms	4 th – 8 th September	Abuja	₦550,000
Planning and Policies for Wireless Innovation	4 th – 8 th September	Nasarawa	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	4 th – 8 th September	Nasarawa	₦550,000
Innovation through Design Thinking	4 th – 8 th September	Nasarawa	₦550,000
Business Planning Approach and Operations	4 th – 8 th September	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	4 th – 8 th September	Lagos	₦550,000

Technical Report and Business Writing Strategy	4 th – 8 th September	Lagos	₦550,000
Project Planning, Scheduling and control Programme	4 th – 8 th September	Lagos	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	4 th – 8 th September	Abuja	₦550,000
Effective Performance Management: How to Achieve Excellence	4 th – 8 th September	Nasarawa	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	4 th – 8 th September	Nasarawa	₦550,000
Innovation through Design Thinking	4 th – 8 th September	Nasarawa	₦550,000
Business Writing and Presentation Skills	11 th – 15 th September	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	11 th – 15 th September	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	11 th – 15 th September	Nasarawa	₦550,000
Leading with Authenticity and Purpose	11 th – 15 th September	Nasarawa	₦550,000
Developing the Act of Listening Skills for Effective Communication	11 th – 15 th September	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	11 th – 15 th September	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	11 th – 15 th September	Lagos	₦550,000
Business Writing and Presentation Skills	11 th – 15 th September	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	11 th – 15 th September	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	11 th – 15 th September	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	11 th – 15 th September	Nasarawa	₦550,000
Developing the Act of Listening Skills for Effective Communication	11 th – 15 th September	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	11 th – 15 th September	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	11 th – 15 th September	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	18 th – 22 nd September	Nasarawa	₦550,000
Project Planning, Scheduling and control Programme	18 th – 22 nd September	Nasarawa	₦550,000
Internet Governance: Policy and Technical Perspective	18 th – 22 nd September	Nasarawa	₦550,000
Executive Health, Corporate Wellness and Fitness	18 th – 22 nd September	Lagos	₦550,000

New Broadband Internet, Cloud Computing, IoT/AI and Future Services	18 th – 22 nd September	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	18 th – 22 nd September	Lagos	N550,000
Next Generation Broadband: Standards and Applications	18 th – 22 nd September	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	18 th – 22 nd September	Nasarawa	₦550,000
Project Planning, Scheduling and control Programme	18 th – 22 nd September	Nasarawa	₦550,000
Mastering Management and Leadership Skills	18 th – 22 nd September	Nasarawa	₦550,000
Executive Health, Corporate Wellness and Fitness	18 th – 22 nd September	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	18 th – 22 nd September	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	18 th – 22 nd September	Lagos	N550,000
Creative Thinking: Innovative Solutions to Complex Challenges	18 th – 22 nd September	Lagos	₦550,000
Leading with Authenticity And Purpose	25 th – 29 th September	Lagos	₦550,000
Ethical Conduct and Compliance	25 th – 29 th September	Lagos	₦550,000
Developing Positive Mental Attitude For Workplace Success	25 th – 29 th September	Lagos	₦550,000
Mastering Management and Leadership Skills	25 th – 29 th September	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	25 th – 29 th September	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	25 th – 29 th September	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	25 th – 29 th September	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	25 th – 29 th September	Kaduna	₦550,000
Business Planning Approach And Operations	25 th – 29 th September	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	25 th – 29 th September	Lagos	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	25 th – 29 th September	Lagos	₦550,000
Socio-Economic Impact of Telecoms	25 th – 29 th September	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	25 th – 29 th September	Lagos	₦550,000
Global Digital Regulation	25 th – 29 th September	Lagos	₦550,000

Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	25 th – 29 th September	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	25 th – 29 th September	Nasarawa	₦550,000
Leadership and Social Transformation in ICT World	25 th – 29 th September	Kaduna	₦550,000
Smart Data: Driving Innovation with Technology	25 th – 29 th September	Nasarawa	₦550,000
OCTOBER			
Developing the Act of Listening Skills for Effective Communication	2 nd – 6 th October	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	2 nd – 6 th October	Uyo	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	2 nd – 6 th October	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	2 nd – 6 th October	Abuja	₦550,000
Next Generation Broadband: Standards and Applications	2 nd – 6 th October	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	2 nd – 6 th October	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	2 nd – 6 th October	Lagos	₦550,000
Project Planning, Scheduling and control Programme	2 nd – 6 th October	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	2 nd – 6 th October	Lagos	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	2 nd – 6 th October	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	2 nd – 6 th October	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	2 nd – 6 th October	Abuja	₦550,000
Executive Health, Corporate Wellness and Fitness	2 nd – 6 th October	Uyo	₦550,000
Leadership, Organizing and Action: Leading Change	2 nd – 6 th October	Abuja	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	2 nd – 6 th October	Abuja	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	2 nd – 6 th October	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	2 nd – 6 th October	Nasarawa	₦550,000
Business Planning Approach and Operations	2 nd – 6 th October	Lagos	₦550,000
Project Planning, Scheduling and control Programme	2 nd – 6 th October	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	2 nd – 6 th October	Lagos	₦550,000

Leadership, Organizing and Action: Leading Change	2 nd – 6 th October	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	2 nd – 6 th October	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	9 th – 13 th October	Nasarawa	₦550,000
Developing Positive Mental Attitude for Workplace Success	9 th – 13 th October	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	9 th – 13 th October	Nasarawa	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	9 th – 13 th October	Lagos	₦550,000
Influence and Persuasion In Leadership	9 th – 13 th October	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	9 th – 13 th October	Kano	₦550,000
Leading and Building Culture of Innovation	9 th – 13 th October	Kano	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	9 th – 13 th October	Lagos	₦550,000
E-Business and Corporate Governance	9 th – 13 th October	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	9 th – 13 th October	Nasarawa	₦550,000
Global Digital Regulation	9 th – 13 th October	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	9 th – 13 th October	Nasarawa	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	9 th – 13 th October	Lagos	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	9 th – 13 th October	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	9 th – 13 th October	Kano	₦550,000
Leading and Building Culture of Innovation	9 th – 13 th October	Kano	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	9 th – 13 th October	Lagos	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	9 th – 13 th October	Lagos	₦550,000
Leading and Building Culture of Innovation	16 th – 20 th October	Lagos	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	16 th – 20 th October	Lagos	₦550,000
Creating Greater Success in Succession Planning	16 th – 20 th October	Lagos	₦550,000
Innovation through Design Thinking	16 th – 20 th October	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	16 th – 20 th October	Enugu	₦550,000

Broadband, Telecom, Datacom and Networking for Non-Engineers	16 th – 20 th October	Nasarawa	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	16 th – 20 th October	Nasarawa	₦550,000
Leading and Building Culture of Innovation	16 th – 20 th October	Lagos	₦550,000
Leading with Authenticity and Purpose	16 th – 20 th October	Lagos	₦550,000
Creating Greater Success in Succession Planning	16 th – 20 th October	Lagos	₦550,000
Innovation through Design Thinking	16 th – 20 th October	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	16 th – 20 th October	Enugu	₦550,000
Influence and Persuasion in Leadership	16 th – 20 th October	Nasarawa	₦550,000
E-Business and Corporate Governance	16 th – 20 th October	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	23 rd – 27 th October	Nasarawa	₦550,000
Business Planning Approach and Operations	23 rd – 27 th October	Lagos	₦550,000
Project Planning, Scheduling and control Programme	23 rd – 27 th October	Kaduna	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	23 rd – 27 th October	Nasarawa	₦550,000
Business Writing and Presentation Skills	23 rd – 27 th October	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	23 rd – 27 th October	Nasarawa	₦550,000
Effective Performance Management: How to Achieve Excellence	23 rd – 27 th October	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	23 rd – 27 th October	Lagos	₦550,000
Business Writing and Presentation Skills	23 rd – 27 th October	Lagos	₦550,000
Leadership and Social Transformation in ICT World	23 rd – 27 th October	Nasarawa	₦550,000
Smart Data: Driving Innovation with Technology	23 rd – 27 th October	Lagos	₦550,000
Project Planning, Scheduling and control Programme	23 rd – 27 th October	Kaduna	₦550,000
Accelerating Digital Transformation in Telecoms	23 rd – 27 th October	Nasarawa	₦550,000
Business Writing and Presentation Skills	23 rd – 27 th October	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	23 rd – 27 th October	Nasarawa	₦550,000
Planning and Policies for Wireless Innovation	23 rd – 27 th October	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	23 rd – 27 th October	Lagos	₦550,000

Business Writing and Presentation Skills	23 rd – 27 th October	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	30 th Oct – 3 rd November	Abuja	₦550,000
Leadership, People Management and Communication for Organisational Success	30 th Oct – 3 rd November	Lagos	₦550,000
Technical Business and Regulatory Aspects of Future Network	30 th Oct – 3 rd November	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	30 th Oct – 3 rd November	Abuja	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	30 th Oct – 3 rd November	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	30 th Oct – 3 rd November	Nasarawa	₦550,000
Next Generation Broadband: Standards and Applications	30 th Oct – 3 rd November	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	30 th Oct – 3 rd November	Nasarawa	₦550,000
Executive Health, Corporate Wellness and Fitness	30 th Oct – 3 rd November	Abuja	₦550,000
Global Best Practice in Writing and Presentation Skills	30 th Oct – 3 rd November	Abuja	₦550,000
Leadership, People Management and Communication for Organisational Success	30 th Oct – 3 rd November	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	30 th Oct – 3 rd November	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	30 th Oct – 3 rd November	Abuja	₦550,000
Leadership, Organizing and Action: Leading Change	30 th Oct – 3 rd November	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	30 th Oct – 3 rd November	Nasarawa	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	30 th Oct – 3 rd November	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	30 th Oct – 3 rd November	Nasarawa	₦550,000
Executive Health, Corporate Wellness and Fitness	30 th Oct – 3 rd November	Abuja	₦550,000
NOVEMBER			
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	6 th – 10 th November	Lagos	₦550,000
Socio-Economic Impact of Telecoms	6 th – 10 th November	Lagos	₦550,000
Leading and Building Culture of Innovation	6 th – 10 th November	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	6 th – 10 th November	Abuja	₦550,000
Global Digital Regulation	6 th – 10 th November	Nasarawa	₦550,000

Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	6 th – 10 th November	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	6 th – 10 th November	Nasarawa	₦550,000
Leadership and Social Transformation in ICT World	6 th – 10 th November	Uyo	₦550,000
Leadership, Organizing and Action: Leading Change	6 th – 10 th November	Lagos	₦550,000
Developing Positive Mental Attitude for Workplace Success	6 th – 10 th November	Lagos	₦550,000
Leading and Building Culture of Innovation	6 th – 10 th November	Lagos	₦550,000
Mastering Management and Leadership Skills	6 th – 10 th November	Abuja	₦550,000
Developing Positive Mental Attitude for Workplace Success	6 th – 10 th November	Nasarawa	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	6 th – 10 th November	Nasarawa	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	6 th – 10 th November	Nasarawa	₦550,000
Technical Report and Business Writing Strategy	6 th – 10 th November	Uyo	₦550,000
Business Planning Approach and Operations	6 th – 10 th November	Nasarawa	₦550,000
Project Planning, Scheduling and control Programme	13 th – 17 th November	Lagos	₦550,000
Effective Performance Management: How to Achieve Excellence	13 th – 17 th November	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	13 th – 17 th November	Lagos	₦550,000
Business Writing and Presentation Skills	13 th – 17 th November	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	13 th – 17 th November	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	13 th – 17 th November	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	13 th – 17 th November	Nasarawa	₦550,000
Leading with Authenticity and Purpose	13 th – 17 th November	Nasarawa	₦550,000
Ethical Conduct and Compliance	13 th – 17 th November	Nasarawa	₦550,000
Project Planning, Scheduling and control Programme	13 th – 17 th November	Lagos	₦550,000
Planning and Policies for Wireless Innovation	13 th – 17 th November	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	13 th – 17 th November	Lagos	₦550,000

Business Writing and Presentation Skills	13 th – 17 th November	Lagos	₦550,000
Global Best Practice in Writing and Presentation Skills	13 th – 17 th November	Lagos	₦550,000
Leadership, People Management and Communication for Organisational Success	13 th – 17 th November	Lagos	₦550,000
Developing the Act of Listening Skills for Effective Communication	13 th – 17 th November	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	13 th – 17 th November	Nasarawa	₦550,000
Digital Innovation: Strategies for Winning in The Digital Age	13 th – 17 th November	Nasarawa	₦550,000
Executive Health, Corporate Wellness and Fitness	20 th – 24 th November	Lagos	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	20 th – 24 th November	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	20 th – 24 th November	Kaduna	₦550,000
Next Generation Broadband: Standards and Applications	20 th – 24 th November	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	20 th – 24 th November	Nasarawa	₦550,000
Accelerating Digital Transformation in Telecoms	20 th – 24 th November	Nasarawa	₦550,000
Innovation Ecosystem: Building Competitive and Innovative ICT-Centric Ecosystems	20 th – 24 th November	Lagos	₦550,000
Internet Governance: Policy and Technical Perspective	20 th – 24 th November	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	20 th – 24 th November	Lagos	₦550,000
Executive Health, Corporate Wellness and Fitness	20 th – 24 th November	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	20 th – 24 th November	Nasarawa	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	20 th – 24 th November	Kaduna	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	20 th – 24 th November	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	20 th – 24 th November	Nasarawa	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	20 th – 24 th November	Nasarawa	₦550,000
Leading with Authenticity and Purpose	20 th – 24 th November	Lagos	₦550,000
Mastering Management and Leadership Skills	20 th – 24 th November	Lagos	₦550,000
Managing Tenders, Specifications and Contracts	20 th – 24 th November	Lagos	₦550,000

Pre-Retirement Course-Preparing to Manage New Beginning	27 th Nov – 1 st December	Lagos	₦550,000
Leadership, Organizing and Action: Leading Change	27 th Nov – 1 st December	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	27 th Nov – 1 st December	Lagos	₦550,000
Creative Thinking: Innovative Solutions to Complex Challenges	27 th Nov – 1 st December	Nasarawa	₦550,000
Influence and Persuasion in Leadership	27 th Nov – 1 st December	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	27 th Nov – 1 st December	Enugu	₦550,000
E-Business and Corporate Governance	27 th Nov – 1 st December	Enugu	₦550,000
Innovation through Design Thinking	27 th Nov – 1 st December	Nasarawa	₦550,000
Creating Greater Success in Succession Planning	27 th Nov – 1 st December	Nasarawa	₦550,000
Pre-Retirement Course-Preparing to Manage New Beginning	27 th Nov – 1 st December	Lagos	₦550,000
New Broadband Internet, Cloud Computing, IoT/AI and Future Services	27 th Nov – 1 st December	Lagos	₦550,000
Mastering Powerful Conversations in a Fast-Changing World	27 th Nov – 1 st December	Lagos	₦550,000
Next Generation Broadband: Standards and Applications	27 th Nov – 1 st December	Nasarawa	₦550,000
Broadband, Telecom, Datacom and Networking for Non-Engineers	27 th Nov – 1 st December	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	27 th Nov – 1 st December	Enugu	₦550,000
Digital Transformation Landscape: Emerging Trend and Opportunities	27 th Nov – 1 st December	Enugu	₦550,000
Innovation through Design Thinking	27 th Nov – 1 st December	Nasarawa	₦550,000
Creating Greater Success in Succession Planning	27 th Nov – 1 st December	Nasarawa	₦550,000
DECEMBER			
Digital Transformation: Enhancing IoT-Driven Solutions	4 th – 8 th December	Nasarawa	₦550,000
Business Writing and Presentation Skills	4 th – 8 th December	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	4 th – 8 th December	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	4 th – 8 th December	Nasarawa	₦550,000
Technical Business and Regulatory Aspects of Future Network	4 th – 8 th December	Lagos	₦550,000
Accelerating Digital Transformation in Telecoms	4 th – 8 th December	Lagos	₦550,000

Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	4 th – 8 th December	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	4 th – 8 th December	Nasarawa	₦550,000
Business Writing and Presentation Skills	4 th – 8 th December	Nasarawa	₦550,000
Global Best Practice in Writing and Presentation Skills	4 th – 8 th December	Nasarawa	₦550,000
Leadership, People Management and Communication for Organisational Success	4 th – 8 th December	Nasarawa	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	4 th – 8 th December	Lagos	₦550,000
Managing Responsibly: Practicing Sustainability, Responsibility and Ethics	4 th – 8 th December	Lagos	₦550,000
Driving Corporate Performance: Aligning Scorecards and Structure for Strategy Execution	4 th – 8 th December	Lagos	₦550,000
Project Life Cycle Management, Monitoring and Evaluation	11 th – 15 th December	Lagos	₦550,000
Technical Report and Business Writing Strategy	11 th – 15 th December	Abuja	₦550,000
Business Planning Approach And Operations	11 th – 15 th December	Abuja	₦550,000
Project Planning, Scheduling and control Programme	11 th – 15 th December	Lagos	₦550,000
Effective Performance Management: How to Achieve Excellence	11 th – 15 th December	Lagos	₦550,000
Smart Leadership: Achieving Strategy Through Leadership & Innovation	11 th – 15 th December	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	11 th – 15 th December	Lagos	₦550,000
Strategic Leadership: Enhancing Your Personal Effectiveness	11 th – 15 th December	Nasarawa	₦550,000
Mastering Management and Leadership Skills	11 th – 15 th December	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	11 th – 15 th December	Nasarawa	₦550,000
Leadership and Social Transformation in ICT World	11 th – 15 th December	Abuja	₦550,000
Smart Data: Driving Innovation with Technology	11 th – 15 th December	Abuja	₦550,000
Project Planning, Scheduling and control Programme	11 th – 15 th December	Lagos	₦550,000
Planning and Policies for Wireless Innovation	11 th – 15 th December	Lagos	₦550,000
Digital Transformation: Enhancing IoT-Driven Solutions	11 th – 15 th December	Lagos	₦550,000
Advanced Techniques: Strategic Thinking and Business Planning	11 th – 15 th December	Lagos	₦550,000

Technical Business and Regulatory Aspects of Future Network	11 th – 15 th December	Nasarawa	₦550,000
Internet Governance: Policy and Technical Perspective	11 th – 15 th December	Nasarawa	₦550,000
The Influential Leader: Self-Understanding and Leading Organizations	11 th – 15 th December	Nasarawa	₦550,000



ABUJA OFFICE:
14 Waziri Ibrahim Crescent,
Apo, Abuja, Nigeria.

Tel: 07057626783
Email: info@meqstarglobal.com
www.meqstarglobal.com

